



Policy Board Special Meeting

9601 Wright Dr., Suite 1

Midland, TX 79706

July 24, 2017

Minutes

Policy Board Members Present

David Turner	Chair, Mayor, City of Odessa
John B. Love III	Councilman, City of Midland
Ron Eckert	County Judge, Ector County
John Speed, P.E.	District Engineer, TxDOT Odessa District
Bryan Cox	County Judge, Martin County
Robert Stephens	General Manager, MOU/D

Policy Board Members Absent:

Robin Donnelly	Vice-Chair, County Commissioner, Midland County
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Others in Attendance:

Cameron Walker, AICP	Executive Director, Permian Basin MPO
Lorraine Quimiro	Senior Transportation Planner, Permian Basin MPO
Rina Bale	Mobility Manager, Permian Basin MPO
Rosie Spencer	Administrative Planning Assistant, Permian Basin MPO
Kirk Fauver	Federal Highway Administration
Clarence Rumancik	Federal Highway Administration
Gary Law, P.E.	Director of TP&D, TxDOT Odessa District
Robert Ornelas, P.E.	Transportation Engineer, TxDOT Odessa District
Gabe Ramirez	TxDOT Odessa District
Gene Powell	Public Information Officer, TxDOT Odessa District
Matt Carr, P.E.	City Engineer, City of Midland
Hal Feldman	Traffic Coordinator, City of Odessa
David Peck	Project Manager, Ector County
Evans Kessey	Director of Highways & Streets, Ector County
Jessica Alexander	Dunaway Associates
Trevor Hawes	Midland Reporter-Telegram

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 5:03 p.m. by Policy Board Chair, David Turner. A quorum was present.

2. Introductions and Announcements

Everyone introduced themselves.

3. Public Comment Period

None

4. Approve the Policy Board Minutes from June 19, 2017

John Love asked about the Minutes from the Special Meeting and Cameron answered those would be on next month's agenda.

A motion was made by John Speed and seconded by Judge Cox to approve the Policy Board Minutes from June 19, 2017. The motion passed unanimously.

5. Approve the May Billing Statement

May was the eighth billing month for FY 2017, the MPO spent \$20,120.66 leaving the MPO at about 57% in expenditures. The actual balance of funds is \$432,331.93. Rosie mentioned that next month will be a bit higher than usual because a charge for the installation and cost of the new phone system and service will be included.

A motion was made by John Love and seconded by Judge Cox to approve the May Billing Statement. The motion passed unanimously.

6. Approve a draft *Vision 2040* MTP Amendment No. 4 and authorize staff to open a public-comment period

Staff would like the Board's approval on the list of projects and other amendments that are being made to the plan. After the project list was presented in June, a Special Meeting was held because the priorities and timing was still not clear on the projects. It was decided at the Special Meeting that the projects that had economic development contributions from both cities should be on the prioritized projects list. Staff took the seven projects that the ODC has committed money to and the five that MDC has committed money to and started working the numbers to see if it is possible to get all of them completed. Staff presented the new project list showing an additional three projects that are in the UTP and that were on the original list sent to TxDOT Austin in February. With the constant changes happening with the Transportation Commission and TxDOT Austin, incoming funding is unknown and for the purposes of trying to get a project list out for funding staff can report that this list is fiscally constrained. John Speed stated he would like to see the projects costs on projects RC-86a and RC-86b reversed. Mayor Turner asked if project RE-20 (traffic signal synchronization) was that important. John Speed answered he believes it is because it will link the City of Odessa, City of Midland and TxDOT's systems together,

which will be easier to handle in emergency situations. It also allows for operational improvements throughout the day that cannot usually be done on corridors in between communities. Lastly additional video coverage for progress in intersections and for the future of automated vehicles. John Love went back to the list and stated that the MPO is over about 3%, but that it is ok because there is a bit of wiggle room with respect to inflation and the EDC's contributing. Cameron pointed out that 24% of the funds were projected on I-20, 59% for on-system, and 13% for off-system. The percentages that were discussed periodically were 25% for I-20, 40% on-system, and 35% for off-system which is not problematic but that is where this project list has landed. Mayor Turner mentioned he would like to change the order of project RC-13 to be before RC-40a, he believes it should be done first due to safety issues. John Speed stated that he does not think the prioritization should be a focus right now since the list will probably be changing when the Travel Demand Model is ready and the scoring can be done more objectively. Cameron mentioned he believes the prioritization is important at this moment. Cameron then went over the other chapters that would have some minor amendments including adding the FAST Act and House Bill 20, updating the fiscal chapter, and updating the environmental records. After today's approval, staff will take a couple of days to make all amendments and distribute to the required locations for public comment.

A motion was made by John Love and seconded by John Speed to approve a draft *Vision 2040* MTP Amendment No. 4 with the discussed amendments and authorize staff to open a public-comment period. The motion passed unanimously.

7. Approve the FY 2018-19 Unified Planning Work Program

Cameron went over the FY 2018 UPWP which is the MPO's annual budget. Staff went over the budget summary table and mentioned that the 2019 version of the MTP would be started and more time on the Travel Demand Model will be spent in this fiscal year. Those are the major expenditures the MPO is looking to incur. John Love asked if the entire staff was trained on the TDM and Cameron answered yes, all four staff members including Hal Feldman were trained. John Love mentioned he would like to be invited to any future training so he could get a grasp on the software. Kirk Fauver pointed out that the TxDOT funds for the I-20 Corridor Study needs to be more specific. Staff mentioned it did have which funds it was coming out of in the previous UPWP and would be sure to add it to this one.

A motion was made by John Love and seconded by John Speed to approve the FY 2018-2019 Unified Planning Work Program with the correction pointed out by Kirk. The motion passed unanimously.

8. Discuss potential use of FY 2018 SPR Funds

A letter was received a couple of weeks ago inviting the MPO to apply for additional funds under the Supplemental Planning Research (SPR) funds. The amount is for \$17,258.00. The MPO has been successful in receiving those funds in the past and have been used to buy data and assist in paying for a study. The Permian Basin Bicycle Association stated in a letter they are interested in an inter-city route and bike rider safety. Staff would like to apply for the SPR funds to use in a bicycle study although an estimate for how much that study would cost is not available. Staff will

come back with a scope if the SPR funds are approved. The Board stated they would like staff to move forward with applying for those funds.

9. MPO Staff Reports

The Board had no questions or comments on this item.

10. Agency Project Reports

TxDOT Odessa District: Gary - The project status report was handed out. Bridge repair in Stanton let in July, Gibson & Associates won the bid and were 16% under estimate. Loop 250 and Crane Avenue were let under the same contract. Executing contracts with two consultants. One for the Loop 250 & CR 1150 overpasses and N US 385 & Loop 338. The process to update the MPO TIP needs to begin next month so the projects that are in the UTP will be in the TIP. Right now, it is taking them about six months to get a TIP amendment through the Federal partners. The 2018 letting list will be presented next month for the Board's concurrence. **Gene:** Jones Bros. will be pausing work on FM 1788 to try and be out of the way for Rock the Desert. Traffic will be handled by MPD.

City of Midland: Matt - Briarwood project is complete. In the process of hiring two consultants to work on some projects. One is a study on SH 158 from SH 191 up to CR 60 then a reconfiguration of the intersections. The other is Avalon Dr., from the end of the road south of Hwy. 191 down to BI-20.

Midland County: Jessica – CR 1230 & CR 140 are still under construction, the contractor is finishing the drainage on CR 1230. Finishing up the subgrade for the unpaved part of CR 140 and are in contact with the pipeline companies that have their lines under the paved area trying to get encroachment improvements sorted out.

City of Odessa: Hal – Working with franchise utilities and have been proactive in the University Project. Atmos is going to be replacing gas lines all the way down University, other franchises will be working with the City monthly to move their utilities. They have six of the eight full parcels and they are down to a couple of easements. About 95% complete on the final design.

Ector County: Evans – Still working on striping but it is completed on Yukon, Dixie, and Golder. In the early stages of reviewing need for 4-way stop signs and drainage issues in major intersections.

Martin County: Judge Cox – Just hired a construction manager at-risk to break ground on a new jail in November. Will also let a contract to do approximately twenty-four miles of sealcoating in the county.

MOULD: Rob – Are at about 50% in design for a construction project, hoping to get to 100% in the next few months to begin construction in September and hopefully be done in May. It will add two bays to the maintenance buildings. Greyhound is still at a standstill of co-locating, they have opted to extend their current lease agreement at their current location. Approval of \$160 million in improvements to be done before they come on board. One of the projects will be to construct Pilot Road that runs next to the building on the north side.

11. Future Meetings

Policy Board Meeting – Monday, August 21, 2017 at 3:00 pm (Odessa College)

Technical Advisory Committee Meeting – Thursday, August 3, 2017 at 8:00 am

RCTP Meeting – Wednesday, August 9, 2017 at 11:30 am

LEAP Rural Rail District Meeting – Tuesday, July 25, 2017 at 8:15 am

12. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purposes of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

13. Take Action Concerning Executive Session Matters

None

14. Adjourn

A motion was made by John Love and seconded by Judge Cox to adjourn the meeting at 5:50 p.m. The motion passed unanimously.