



**Partners' and Stakeholders' Meeting
April 12, 2017 Minutes**

Stakeholders Present

Rina Bale
Beth Carrell
Liz Cox
Karen Faulkner
Eric Garcia
Isaac Garnett
Alfredo Gonzales
Deanne Hamilton
Consuelo Lujan
Tita Nunez
Audriana Prieto
Gabriela Reyes
Rebecca Rodriguez
Cathy Scott
Regina Swafford
Sunshine Thompson

Organization Representing

Permian Basin MPO
Texas Workforce Commission – Vocational Rehabilitation Services
Experience Works
West Texas Opportunities, Inc.
TxDOT – Lubbock/Odessa District
City of Midland – Community Development
TxDOT – Odessa District
TxDOT – Odessa District
Amerigroup
Big Bend Community Action Committee
ABLE Center
Midland County Sheriff's Office – Crisis Intervention Unit
Midland County Sheriff's Office – Crisis Intervention Unit
Experience Works
Aging & Disability Resource Center
Ector County Veterans Service Office

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Regionally Coordinated Transportation Planning committee was called to order at 11:36 a.m. by Rina Bale.

2. Public Comment & Introductions

No public comment.

3. Review/Approve February 8, 2017 Minutes

A motion was made by Karen Faulkner and seconded by Tita Nunez to approve the minutes of the February 8, 2017 RCTP meeting as submitted. The motion passed unanimously.

4. Presentation by Experience Works

Liz Cox presented to the committee regarding services offered through *Experience Works*. The organization places senior citizens (55 and older) with "Host" agencies to gain knowledge and skills needed to enter the workforce. Individuals need marketable skills and this program was established to provide paid training to gain these abilities. After approximately 6-weeks, a "Letter of Recommendation" is submitted by the Host agency for the individual to use to find employment.

5. Review Minor Changes to RCTPlan Update

At the request of the Public Transportation Division in Austin, minimal administrative changes were made throughout the document. Terms referring specifically to the elderly and disabled populations were added and strategies already approved and in the Plan were also placed in the Mission, Vision, Goals, & Objectives section.

6. Discuss Comprehensive Transit Study

A discussion was held regarding the potential *Comprehensive Transit Study*. There are three sources of funding for this study, TxDOT – Out of Cycle, PBMP – Planning funds, and PBRPC – Economic Development Assistance funds. Once the funding is secured, an RFP will be released to find a suitable consulting firm to complete the work. All stakeholders will be involved in the process of completing this survey through consultant meetings and/or interviews.

7. Review February Final Billing

The final FY 2017 billing was submitted to TxDOT on April 5, 2017. The following information was provided to the committee:

Beginning Date for Billing Period: 12/01/16 Billing Number: 2
Ending Date for Billing Period: 02/28/17 Billing Date: 03/05/17

Budget Line Item Expenditures

| Item | Amount | Prior Expenditures | Current Expenditures | Total Expenditures | Balance |
|------------------|-------------|--------------------|----------------------|--------------------|------------|
| Personnel/Fringe | \$25,812.00 | \$11,070.52 | \$15,325.67 | \$26,396.19 | (\$584.19) |
| | | | | \$0.00 | \$0.00 |
| Supplies | \$3,370.00 | \$600.71 | \$973.74 | \$1,574.45 | \$1,795.55 |
| Travel | \$574.00 | \$341.28 | \$78.99 | \$420.27 | \$153.73 |
| Indirect | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Totals | \$29,756.00 | \$12,012.51 | \$16,378.40 | \$28,390.91 | \$1,365.09 |

8. Stakeholder Updates

ABLE Center:

Audirana Prieto – The third Thursday of each month, ABLE Center hosts a Wellness Day. Beginning in June, the fourth Thursday of each month, the agency will have “Ride with Me” events which takes clients on a bus ride and includes an activity.

Big Bend Community Action Committee (BBCAC):

Tita Nunez – Participating in the Veterans Resource & Benefits Fair in Alpine on April 24 and one in Terlingua on April 25.

Midland County Sheriff’s Office Crisis Intervention Unit (CIU):

Gabriella Reyes – Will have a booth at the Heroes in Heels event and helping Callie Rios with Red Cross Events.

Texas Workforce Commission:

Beth Carrell – Offering a Summer Earn & Learn program for individuals 15-22 with a learning disability. The program will provide 5-weeks of paid job training skills.

TxDOT – Odessa District:

Deanne Hamilton – Congratulations to West Texas Opportunities, Inc. for winning an award from the Federal Transit Administration for the work completed using Section 5310 funds.

Alfredo Gonzales – Encouraged involvement by the stakeholders in planning the scope of the Comprehensive Transit Study. For this effort, a document describing the Success Stories of regional coordination should be made available. Rina attended the Public Transportation Advisory Committee (PTAC) meeting in Austin and provided a comment requesting TxDOT PTN provide funding to sustain minimal efforts for regional planning.

West Texas Opportunities, Inc.:

Karen Faulkner – Annual training for all drivers throughout the month of April which includes securing wheelchairs, First Aid/CPR, and other necessary skills. Rewriting Title VI and encouraged information sharing amount member agencies.

9. Future Discussions & Calendar Events

Rina has put together two calendars of events, one for the current month and one for the following month. This will allow the committee to remain up-to-date with information on events, meetings, and other pertinent happenings. Calendars will be included in each agenda packet from this point forward. Information about agency events should be submitted to Rina to include on the calendar.

The next scheduled meeting is Wednesday, May 10, 2017 at 11:30 a.m.

10. Adjourn

A motion was made by Regina Swafford and seconded by Audriana Prieto to adjourn at 12:56 p.m.