



**Policy Board Meeting**

Centennial Library, 2503 W. Loop 250 N.  
Midland, TX 79705

**November 21, 2016**  
**Minutes**

**Policy Board Members Present**

John B. Love III	Chair, Councilman, City of Midland
Ron Eckert	County Judge, Ector County
Robin Donnelly	County Commissioner, Midland County
David Turner	Vice-Chair, Mayor, City of Odessa
John Speed, P.E.	District Engineer, TxDOT Odessa District

**Policy Board Members Absent:**

Robert Stephens	General Manager, MOU/D
Bryan Cox	County Judge, Martin County

**Others in Attendance:**

Cameron Walker	Executive Director, Permian Basin MPO
Rina Bale	Mobility Manager, Permian Basin MPO
Rosie Spencer	Administrative Planning Assistant, Permian Basin MPO
Bill Frawley	Research Scientist, TTI
Gary Law	Director of TP&D, TxDOT Odessa District
Chad Windham, P.E.	Director of Operations, TxDOT Odessa District
Muslim Hassan	Transportation Engineer, TxDOT Odessa District
Ciro Baeza	TxDOT Odessa District
Fred Herrera	TxDOT Odessa District
Hal Feldman	Traffic Coordinator, City of Odessa
Robert Ornelas	Transportation Engineer, TxDOT Odessa District
Chuck Harrington	Development Services Director, City of Midland
David Christmas	Schlumberger
Susan Shifflett	Freedom CNG
Eddie Murray	Freedom CNG

## **AGENDA ITEM**

### **1. Call Meeting to Order**

The meeting of the Permian Basin MPO Policy Board was called to order at 5:03 p.m. by Policy Board Chair, John B. Love III. A quorum was present.

### **2. Introductions and Announcements**

Everyone introduced themselves.

### **3. Public Comment Period**

None

### **4. Approve the Policy Board Minutes from September 19, 2016**

A motion was made by David Turner and seconded by John Speed to approve the September 19, 2016 Policy Board meeting minutes. The motion passed unanimously.

### **5. Approve the August 2016 billing statement**

August is the eleventh month in fiscal year 2017, the MPO spent \$32,365.61, leaving the percentage of expenditures at 81.68%. The actual balance of funds is at \$65,167.51. The MPO should finish FY 2016 under 100% in expenditures. Robin Donnelly asked if the Northeast Midland Feasibility Study has been paid, Cameron answered that the \$50,000 payment will not be paid until work is completed per the agreement with the City of Midland but that it is in the UPWP. John Love mentioned the public meeting for the Study was well attended and positive.

A motion was made by David Turner and seconded by John Speed to approve the August 2016 billing. The motion passed unanimously.

### **6. Presentation by Freedom CNG**

Eddie Murray and Susan Shifflett made a presentation on compressed natural gas (CNG) and Freedom CNG's work in the distribution of CNG.

### **7. Continue discussion on the TxDOT Unified Transportation Program (UTP) for FY 2017-2026**

Gary Law made a presentation on the funding stream and how it is tied to the process of taking a project from conception to completion. The 2017-2026 UTP that was passed on August 25<sup>th</sup> designated \$167 million dollars of Category 2 funds for MPO programming purposes. The Commission did not put all the programming authority into the UTP at that time, two things they deferred until the February update were Category 4 and Category 12. For the first time, MPOs will be eligible for Category 4 funds. TxDOT is anticipating an additional \$76 million in programming authority through this source and the Commission will use the same formula used for Category 2 distribution. The MPO will now be able to coordinate with the TxDOT Odessa District to use Category 4 dollars to help fund projects in the MTP that are on the strategic

corridor system. This would let other projects move up the list for the use of Category 2 funds much earlier. One of the projects in the Top 5 list and four in the Top 10 list would qualify for Category 4 funding.

#### **8. Discuss the new TxDOT UTP development cycle**

TxDOT wants to begin a new process by inviting the MPO and each entity separately to submit projects they would like considered for preventative maintenance, rehabilitation, under Category 1 and Category 11. Through that outreach in the urban and rural areas, TxDOT will build a candidate pool of projects. Then in January or February, assessments and evaluations will be done based on the restrictions for each category. In July, the list of the top projects in the MPO boundary will be presented to the Board for concurrence. Robin Donnelly asked how the projects would be evaluated to know which ones are better? Gary answered they will be using truck volumes, pavement conditions, highway classification, etc. If it is a successful run this coming year it will turn into an annual thing. Cameron asked if there will be a reorganization of the projects in the current MTP after the UTP update in February? John Speed answered that although it probably will not be a requirement and since TxDOT has made a list of projects for Category 4, they will move forward with the ones that are high priority until the latest data from the Travel Demand Model can be applied. Cameron then mentioned that the consultants have estimated the model will be complete early summer of 2017. After that it will take several months to work through it and then use it to assist with the prioritization of projects in the next MTP. The MPO has not had a model since 2002 so the current MTP and its amendments have all been completed without the benefit of a model and the tool is critical in prioritizing the list. After the February update the MTP will need to confirm the financial plan and the projects contained in the fiscally constrained list.

#### **9. Approve the commencement of 30-day public comment period regarding an amendment to the *Vision 2040* MTP**

Last month the Board voted to amend the MTP by switching two projects which requires a 30-day comment period with a public notice. The MPO does not know yet how much money will be programmed through Category 4 and if staff proceeds with this amendment now, there will be two amendments made to the MTP within a 5-month window. Robin Donnelly and David Turner both mentioned it should not be a problem since the Commission is the one making the change, most MPOs would be expected to make amendments as well.

A motion was made by Robin Donnelly and seconded by David Turner to approve the commencement of a 30-day public comment period regarding an amendment to the *Vision 2040* MTP. The motion passed unanimously.

## **10. Concur with administrative amendment to the *Vision 2040* MTP**

A typo in the MTP was discovered; two project descriptions in the FY 2015 CERTZ Project table got switched so staff has fixed it.

A motion was made by John Speed and seconded by David Turner to concur with the administrative amendment to the *Vision 2040* MTP. The motion passed unanimously.

## **11. MPO Staff Reports:**

**a. 120-Day Calendar:** Regular meetings were discussed, the date for the November meeting was brought up. It is scheduled for 3:00 pm the 21<sup>st</sup> at Midland Centennial Library. The Board decided to have the 14<sup>th</sup> as a backup date in case staff learns there will not be a quorum on the 21<sup>st</sup>.

**b. Regionally Coordinated Transportation Planning (RCTP) Update:** Met on the 12<sup>th</sup> with about 16 people present. The Goals and Objectives were reviewed two meetings ago, and the committee made significant changes to the wording and content. They have been approved and the final Regional Plan will be based on this. The work is due to TxDOT at the end of February. The final FY 2016 billing was submitted with \$381 left over. Also, it was the end of 5304 funds for FY 2016. ABLE Center made a presentation about their services and rural public meetings have started.

**c. 30 Day Activity Update and Social Media Update:** All activity will be described regarding the Travel Demand Model and I-20 Study.

**d. Travel Demand Model Development:** A three and half hour meeting was held on the 28<sup>th</sup> with about 22-25 people who attended. The topic was the results of phase 1 which is figuring out the transportation network in the MPO boundary and the distribution of population between now and 2040 which was all figured out by the Delphi Panel through separate exercises. Some comments were made that there may not have been enough distribution in the northeast part of Ector County and Odessa. Staff will review the distribution of population in the network before reporting the draft model to the Board.

**e. I-20 Permian Basin Corridor Study:** Two public meetings were held for the I-20 Corridor Study, one in Odessa and the other in Midland. The consultants have mentioned they have a lot of feedback to go through along with the 600 plus survey responses.

**f. Update on SH 191 and Loop 250 Project Scope:** The City of Midland and TxDOT have agreed that TxDOT will be taking the lead on RC-86, project number 3 in the MTP. Initial work has been completed by the City, but TxDOT will establish the scope and cost estimates at the Loop 250/SH

191 interchange. The TAC was informed earlier this month of this change and TxDOT will be hiring a consultant, work with the city and brief the Board and TAC on a regular basis.

## **12. Agency Project Reports**

**TxDOT-Odessa District – Gary:** A project that will add a continuous left turn lane from the airport to Hwy. 191 and restore the pavement on FM 1788 between 191 and BI-20 will be let next month. Local government planning office will be having a course in Abilene on October 26<sup>th</sup> and 27<sup>th</sup>, each entity has sent a representative to be certified on the federal rules of how to use federal funds for construction on highways.

**City of Midland – Chuck:** nothing to report.

**Midland County – Robin:** Paving started on reconstruction of CR 60 and the form 2 of CETRZ should be submitted to Chad soon for the construction of CR 1230.

**City of Odessa – Hal:** Construction on 87<sup>th</sup> St. is moving along between Dawn Ave. and E. Loop 338. Bids came in under estimate for the widening of 3<sup>rd</sup> St., between a couple of blocks west of Golder to West County Road, and adding curb and gutter.

**Ector County – Ron:** Study will be proceeding on the Yukon Corridor.

**Martin County – absent**

**MOUSD – absent**

Bill added that there will be a new tool called INRIX data which TxDOT has purchased to use statewide by districts and MPOs. A workshop is currently being prepared to teach people how to use it, a pilot project will be conducted in this area in January or February, depending on how quick everything moves. INRIX is another tool to show travel time data on a whole network of roadways to help with the Congestion Monitoring Process (CMP), which will help with the MPO's Federal Certification Review.

## **13. Future Meetings**

Policy Board Meeting – TBD

Technical Advisory Committee Meeting – Thursday, November 10, 2016 at 8:00 am

RCTP Meeting – Wednesday, November 9, 2016 at 11:30 am

LEAP Rural Rail District Meeting – Tuesday, October 25, 2016 at 8:15 am

**14. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:**

Texas Government Code Section 551.071 for the purposes of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

**15. Take Action Concerning Executive Session Matters**

None

**16. Adjourn**

A motion was made by Robin Donnelly and seconded by Ron Eckert to adjourn the meeting at 4:50 p.m. The motion passed unanimously.