



Permian Basin MPO

Metropolitan
Planning
Organization

Policy Board Meeting

9601 Wright Dr., Suite 1, Midland, TX

July 18, 2016

Minutes

Policy Board Members Present

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| John B. Love III | Chair, Councilman, City of Midland |
| David Turner | Vice-Chair, Mayor, City of Odessa |
| Bryan Cox | County Judge, Martin County |
| Mike McAnally | District Engineer, TxDOT Odessa District |
| Ron Eckert | County Judge, Ector County |

Policy Board Members Absent:

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| Robin Donnelly | County Commissioner, Midland County |
| Robert Stephens | General Manager, MOUTD |

Others in Attendance:

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| Cameron Walker | Executive Director, Permian Basin MPO |
| Lorraine Quimiro | Senior Transportation Planner, Permian Basin MPO |
| Rosie Spencer | Administrative Planning Assistant, Permian Basin MPO |
| Joe Clark | MPO Coordinator, TxDOT |
| Gary Law | Director of TP&D, TxDOT Odessa District |
| Hal Feldman | Traffic Coordinator, City of Odessa |
| David Peck | Project Manager, Ector County |
| Gene Powell | Public Information Officer, TxDOT Odessa District |
| Robert Ornelas | Transportation Engineer, TxDOT Odessa District |
| Trevor Hawes | Midland Reporter-Telegram |
| Chuck Harrington | Director of Development Services, City of Midland |
| Randy Brinlee | Planning Director, City of Odessa |
| Catherine Wolff, P.E. | Traffic Data Systems Branch Manager, TPP |
| Muslim Hassan | Transportation Engineer, TxDOT Odessa District |
| Thomas Kerr | City of Odessa |
| Major Hofheins | Executive Director, San Angelo MPO |

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 5:02 p.m. by Policy Board Chair, John B. Love III. A quorum was present.

2. Introductions and Announcements

Trevor Hawes, Major Hofheins, and Catherine Wolff all introduced themselves. MPO staff presented Mike McAnally with a cake and card to congratulate him on his retirement.

3. Public Comment Period

None

4. Approve the Policy Board Minutes from June 20, 2016

A motion was made by David Turner and seconded by Mike McAnally to accept and approve the June 20, 2016 Policy Board meeting minutes. The motion passed unanimously.

5. Approve the May 2016 billing statement

The MPO expended \$30,305.90 in May, which brings the percentage of expenditures to 58.90% of the FY 2016 programmed funds. The actual balance of funds is now \$167,698.00. Staff has re-worked the P/L spreadsheet to show current numbers compared to FY 2015 amounts. Also included is the billing for the SPR funds, both payments of \$11,000 have been paid.

A motion was made by David Turner and seconded by Bryan Cox to approve the May 2016 billing. The motion passed unanimously.

6. Approve the FY 2017 Unified Planning Work Program

Each year the MPO submits an annual budget, the Unified Planning Work Program, for review and approval by the Policy Board and TxDOT. The basic formatting is provided by TxDOT; however, the content and funding amounts vary from year to year among the state's 25 MPOs. The document contains a summary of work activities completed during FY 2016 and an estimated cost and description of projected work in FY 2017. Staff presented the draft UPWP to the TAC on July 7th including the comments received from Joe. Cameron stated the MPO is expecting about the same dollar amount as FY 2016 which was \$450,000. The main changes in the document compared to last year are the two new planning factors that came from the FAST Act that was passed in December of 2015. One of the other changes is to allocate an additional \$5,000 in Task 4.3 for staff to assist with the Travel Demand Model, making that total \$35,000. Judge Eckert asked if there could be money set aside for a study on Yukon. Cameron answered yes but that it would have to be discussed by the TAC and then voted on by the Policy Board before that could happen. A discussion then took place on the federal procurement process and the acquisition of

right-of-way under federal rules. The MPO has applied for more SPR funds, if those funds are received, staff will bring it before the TAC and Policy Board to consider programming those funds into Task Five for an additional study. Also, under subtask 5.2 which is the I-20 Corridor Study, the original dollar amount for FY 2016 is \$5 million but because of work completed and funds spent, the dollars projected for FY 2017 is \$2.4 million.

A motion was made by Mike McAnally and seconded by Bryan Cox to approve the FY 2017 Unified Planning Work Program. The motion passed unanimously.

7. Direct staff to begin the process of amending the Vision 2040 MTP

This was a discussion item on last month's meeting, staff was instructed to bring it back as an action item for direction from the Board on a possible amendment to switch out the current Project 5 which is 52nd St. & 56th St. overpass at Loop 338 with Yukon Rd. & Loop 338 interchange Project. The topic of an amendment was brought up at the last meeting with David Peck presenting the idea that the Yukon Rd. project is more of a priority to the County. Staff suggested there be more discussion on exactly what needs to be changed in the MTP and what the MPO's exact funding will be because if there is more than one amendment it can give outsiders the idea that the MPO and the Policy Board do not know what they are trying to achieve. After more discussion, it was decided that it would be best to wait and see what funding will look like in September and for all entities to think of what projects they think prioritize.

A motion was made by David Turner and seconded by Ron Eckert to defer directing staff to begin the process of amending the Vision 2040 MTP to the September meeting. The motion passed unanimously.

8. Presentation by TxDOT – TPP Division on Traffic Count Data

Catherine L. Wolff, P.E., Traffic Data Systems Branch Manager, from the Transportation Planning and Programming Division of TxDOT gave a presentation on traffic count data. Specifically, how the data is collected and the different things looked at to determine the numbers.

9. Presentation by the MPO staff on AADT five-year history

A follow-up to the presentation by Catherine, Lorraine presented the five-year history of TxDOT traffic counts on the freeways and primary arterial roadways in the Congestion Management Process monitoring network within the MAB.

10. MPO Staff Reports:

a. 120-Day Calendar: TEMPO meeting in Austin has been moved to the 21st of July. The Chris Kyle Memorial Statue will be unveiled on the 28th at the Chris Kyle Memorial Plaza on 191 near the VA. The third I-20 Workgroup Meeting will be meeting at the MPO offices on August 15th from 11:30 –2:30 pm. The next Policy Board meeting that is to be held at an outside location would have been on that same day, but because of the I-20 meeting the Board agreed to change it to the September meeting from 3:00–5:00 pm. FHWA is hosting a Livability Workshop on the 31st at Atmos Energy, the MPO is asking anyone who is interested to RSVP through a link on the website. Ports-to-Plains Conference is September 13-15 in San Angelo. The public meetings for the I-20 Corridor Study are being scheduled for September 27th and the 29th, locations have not been confirmed but staff is looking at using a school in both cities that are close the I-20. Road Safety Coalition Forum on October 13th, which ties into the Oil Show later in the month. The MPO has been given the opportunity to hand out information on ongoing projects along with the Coalition there.

b. Regionally Coordinated Transportation Planning (RCTP) Update: The RCTP committee met on July 6th with approximately 21 in attendance. Gabriela Reyes, Coordinator for the Midland County Sheriff's Office Crisis Intervention Unit (CIU) provided a presentation to the stakeholders regarding services the CIU provides. The committee also discussed the information currently being gathered regarding the transportation needs of the member agencies' clients. This data will be included in the Comprehensive Needs Assessment due to TxDOT by the end of August. The committee is also beginning discussions on hosting a Transportation Workshop to be conducted in the Spring. The next Citizen Advisory Committee will take place on July 19th at the 2-1-1 office in Odessa from 3:00-4:00pm and on July 21st at Mission Center Adult Day Service in Midland from 2:30-3:30pm.

c. 30 Day Activity Update and Social Media Update: Staff is continuing to provide direct communication to the Bicycle Association, Lorraine has been attending all meetings regularly. Work continued on the UPWP which has just been approved and staff attended the Planning Conference in Houston in mid-June. MPO continues to work with the City of Midland and consultants on the Midland Feasibility Study. Permian Basin MPO's Facebook page has 66 likes and the Twitter page has 22 followers. The I-20 Corridor Survey and all other information regarding public meetings will be shared on both social media sites.

d. Travel Demand Model Development: The MPO supplied the consultants with the Airsage data, they have not indicated a release date for the draft but it is still a work in progress.

e. I-20 Permian Basin Corridor Study: Cameron encouraged everybody to attend the Workgroup Meeting on August 15th.

f. Supplemental Funding Update: Staff submitted the application for supplemental State Planning and Research (SPR) funding in the amount of \$25,127 which is the maximum amount that the MPO could request.

g. MPO Strategies Update: Staff wanted to give the Policy Board a brief summary on the goals and strategies done by the MPO following the Visioning Meeting. It was decided to wait until September's meeting to give the Board this update.

11. Agency Project Reports

TxDOT-Odessa District – Gary: State UTP public meeting this Thursday through a free webinar. Tank Farm Road overpass is now open.

City of Midland – John Love: Reece-Albert has resumed work on Fairgrounds Rd. from Wadley Ave. to Loop 250; I-20 utility bore east of Midland Dr., will bring water south of I-20 and encourage development. UTPB and Stripes travel center Hwy. 191 utility bore: sewer line is extending from south of 191 to the north to provide utility services to the new Stripes at the northeast corner of 191 and 1788. Beal Parkway Extension: Jones Bros. will continue roadway grading for the extension of Beal Pkwy. from Thomason Dr. to Annetta. Briarwood Avenue: Jones Bros. installing storm drain facilities to prepare to pave the widening of the road from Holiday Hill Rd. to Avalon. Oxy donated 6 miles of Right-of-Way on various roads to the City.

Midland County – Absent

City of Odessa – Hal Feldman: 3rd St. Widening Project: Atmos is lowering the gas line between Golder and West County Road then roadwork will begin. Annual sealcoat project starts this week, University Project: consultants are still trying to tweak the design to minimize Right-of-Way impacts.

Ector County – David Peck: CETRZ Project still being worked on, looking to have one of two signals operational this week. Prepping for sealcoating on 42nd, which is an in-house CETRZ Project as well.

Martin County – Bryan Cox: TIF Grant should be finished up by next month.

MOUSD – Absent

12. Future Meetings

Policy Board Meeting – Monday, August 15, 2016 at 5:00 pm

Technical Advisory Committee Meeting – Thursday, August 4, 2016 at 8:00 am

RCTP Meeting – Wednesday, August 17, 2016 at 11:30 am

LEAP Rural Rail District Meeting – Tuesday, July 26, 2016 at 8:15 am

13. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purposes of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

15. Take Action Concerning Executive Session Matters

None

16. Adjourn

A motion was made by Mike McAnally and seconded by Bryan Cox to adjourn the meeting at 6:55 p.m. The motion passed unanimously.