

# Permian Basin MPO

Permian Basin MPO Conference Room, 9601 Wright Drive, Suite 1, Midland, TX  
Policy Board Meeting

October 19, 2015 5:00 p.m.

## AGENDA

1. Call Meeting to Order
2. Introductions and Announcements
3. Public Comment Period (limited to 3 minutes each)
4. Approve the Policy Board Minutes from September 28, 2015 **ACTION ITEM**
5. Approve the August Billing Statement **ACTION ITEM**
6. Update on Draft Statewide Freight Mobility Plan **INFORMATION ITEM**
7. MPO Staff Reports **INFORMATION ITEM**
  - a. 60-Day Calendar
  - b. Regionally Coordinated Transportation Planning Update
  - c. 30-Day Activity and Social Media Update
  - d. Update on name change and visioning workshop objectives
  - e. Update on TxDOT Unified Transportation Plan public hearing
8. Agency Project Reports: **INFORMATION ITEM**
  - a. TxDOT Odessa District
  - b. City of Midland
  - c. Midland County
  - d. City of Odessa
  - e. Ector County
  - f. Martin County
  - g. MOUTD
9. Future Meetings
10. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to: Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters

11. Take Action Concerning Executive Session Matters

**ACTION ITEM**

12. Adjourn

**ACTION ITEM**

### **3. Public Comment Period**

The Policy Board members and persons having official business on the Permian Basin MPO agenda may comment and participate in discussions when appropriate.

Any citizen who does not have official business listed on the Permian Basin MPO agenda may address the Board regarding transportation related planning projects or construction within the Metropolitan Area Boundary.

The Policy Board Chairperson reserves the privilege to place a time limit on all comments or rule dialogue out of order. Any deliberation of an issue raised during these comments is limited to a proposal directed by the Board to place the item on an agenda for a future meeting. Each individual who wishes to address the Board should provide a name and address.

## **4. Approve the Minutes from September 28, 2015**

### **Policy Board Members Present**

John B. Love III, Chair, Councilman, City of Midland  
David Turner, Vice-Chair, Mayor, City of Odessa  
Bryan Cox, County Judge, Martin County  
Robin Donnelly, County Commissioner, Midland County  
Robert Stephens, General Manager, MOUTD

### **Policy Board Members Absent:**

Mike McAnally, District Engineer, TxDOT Odessa District  
Susan Redford, County Judge, Ector County

### **Others in Attendance:**

Cameron Walker, Executive Director, Permian Basin MPO  
Lorraine Quimiro, Senior Transportation Planner, Permian Basin MPO  
Rina Bale, Mobility Manager, Permian Basin MPO  
Ria Mangus, Administrative Planning Assistant, Permian Basin MPO  
Will Barresi, Civil Engineer, CH2M  
Roger Beall, Advanced Project Development Director, TxDOT  
Matt Carr, City Engineer, City of Midland  
Mike Chaney, Travel Forecasting Section Lead, Alliance Transportation Group  
Joe Clark, MPO Coordinator, TxDOT  
Hal Feldman, Traffic Coordinator, City of Odessa  
Julie Jerome, Public Involvement Specialist, TxDOT  
Jim Harvey, Planning Director, Alliance Transportation Group  
Cary Karnstadt, Statewide Transportation Planner, TxDOT  
Gary Law, Director of TP&D, TxDOT Odessa District  
Vince Mantero, Project Manager, CH2M  
Travis Milner, MPO Coordinator, TxDOT  
Robert Ornelas, Transportation Engineer, TxDOT Odessa District  
David Peck, Project Manager, Ector County  
Gene Powell, Public Information Officer, TxDOT Odessa District  
Nanette Stephens, Director of Service Development & Outreach, MOUTD  
Janie Temple, Transportation Analysis Manager, TxDOT

## **AGENDA ITEM**

### **1. Call Meeting to Order**

The meeting of the Permian Basin MPO Policy Board was called to order at 5:08 P.M. by Policy Board Chair, John B. Love III. A quorum was present.

## **2. Introductions and Announcements**

Travis Milner, MPO Coordinator, and Joe Clark, MPO Coordinator, from TxDOT were introduced to the Board.

## **3. Public Comment Period**

None

## **4. Presentation by TxDOT on the Travel Demand Model Development and the IH-20 Corridor Study**

Representatives of TxDOT Transportation Planning and Programming division and consultants will present a summary of two major planning efforts inside the Permian Basin MPO boundary.

Roger Beall, Transportation Planning and Programming Division, with TxDOT – Austin introduced Cary Karnstadt, Transportation Corridor Division, with TxDOT – Austin, Jim Harvey with Alliance Transportation Group, Julie Jerome, Public Involvement, with TxDOT – Austin, Janie Temple, Transportation Planning and Programming Division, with TxDOT – Austin, Vince Mantero, CH2M Consultant, Will Barresi, CH2M Consultant, and Mike Chaney with Alliance Transportation Group. Roger spoke on efforts for the Permian Basin area regarding the Travel Demand Model (TDM) and the IH 20 Corridor Study by offering information that will advance transportation planning in the area.

Mike Chaney spoke on the Travel Demand Model and indicated information using a PowerPoint presentation. Mike informed the Board that Phase 1 includes collection of the data and Phase 2 is the actual construction of the model. Mike continued by recognizing the needs of the MPO as a new TMA and the need to identify stakeholders to contribute to the Delphi Panel. Mike indicated the 2002 model will provide useful data and can be used as a starting point. Mike added once Phase 1 is completed, Phase 2 will be the construction of a Model with an interface that can be used by MPO staff. Will present documentation and train staff how to effectively use the TDM.

David Turner asked how accurate the census will be and how to adjust for any error due to the oil boom. Jim Harvey provided that data will be gathered at a county level and will use additional sources, such as geocoding and private sources. Jim explained the Delphi Panel begins with a large meeting to review data that is already known regarding the topic and allows the members to define if the data is reasonable. Jim stated the first use of the Delphi Panel was used in Baton Rouge in 2006; the population grew from 500,000 to 1.2 million after hurricane Katrina. Jim informed stakeholders could include economic directors from both cities and other key people from the energy sector. Jim stated the TDM is a tool to aid in identifying projects in the future. Roger Beall stated that training will be on two levels, running scenarios for projects and also auditing and monitoring performance of contractors. Roger informed that a key element will be the building block that includes the Policy Board, TAC, and Staff members. The first part of the

TDM will be approximately 6 months for phase 1, with the whole project taking an estimated 12-18 months to complete. Roger informed progress updates will be provided throughout the process.

Will Barresi stated that the IH 20 Corridor Study will focus on breakout project plans, safety, accessibility, and continuity. Will explained the project extends approximately 40 miles from FM 1208 to FM 866. Will continued that the stakeholders include the Board, TAC, and staff, but will also involve the community for feedback. Will informed the project will take 3 locations, roughly 4 miles each, to study in detail. Previous studies indicated that the traffic volumes projected have already been exceeded, but those studies were before the energy sector boomed. Travel Demand Forecasting will be used to prioritize needs for projects with most benefiting IH 20. Roger explained that studies are out of date and that road requirements, driver characteristics, and vehicles have changed. Roger added the study will evaluate and address the concerns of the local communities as well. Roger mentioned if additional interchanges are necessary, what needs changed and what needs to be addressed. Roger stated that the study is focused on IH 20 and not Business 20. Will explained the study will assess the needs, look at growth, safety, continuity, and over sided freight.

Roger stated that the previous studies included stakeholders from various areas, but proposed that this study be different in that the working group consists of the Board and TAC members. Roger explained TxDOT would like the MPO to take ownership of the study. Cameron requested that the updates for the TDM and the IH 20 Corridor Study be held before or after the regular MPO Policy Board meetings.

Will explained the next steps include data collection, field investigations, environmental analysis, TDM forecasting, stakeholder involvement and will then move to the engineering analysis, schematics, and improvements concepts. Will indicated that the schedule is approximately 12-18 months but is flexible in part due to the size of the study. Will stated on-going public participation throughout the entire study is necessary, with an approximately 20 public/stakeholder meetings, to have a better understanding of what the public, stakeholders, and work group indicate as necessary.

Roger explained the life of the study is the forecast year of 2040. Robin Donnelly added the 1999 study expired in 2009, but has the same basic structure. Roger foresees it as a snapshot in time, but the MPO could keep it as a living document with MTP updates and using the TDM tool. Gary Law indicated that the 1999 saw projects being approved by the FHWA according to the standards of the time, but in 2008 the rules were changed and the approvals had an 8-year life. Gary further explained that after 8 years, the projects must be re-evaluated. Gary stated the

previous study would be looked at again for valid information that can continue to the next study. Roger informed the study will be funded by TxDOT.

### **11. Agency Project Reports:**

**TxDOT-Odessa District – Gary Law** – Had two public meetings, one for State Highway 191 – was third meeting for corridor plan on September 15, 2015. Public input phase closes this week. Currently on schedule to get first contract out after January 2016. TxDOT held the second public meeting for Loop 338, between Cargo Street and IH-20, in response to Union Pacific Railroad’s transload facility. UP is underwriting the effort, great input from community. Unsure of next public meeting, will be determined after public involvement period ends. UP has constructed a transload facility to scope improvements for traffic to flow with Loop 338. Gary reminded to mark calendars for first public meeting at TxDOT for the November update UTP on November 15, 2015 at 4pm, will be conducted by webinar, and includes programming of Prop 1 funding.

**City of Midland – Matt Carr** – Fairgrounds Road is still having utility adjustments and construction is expected to begin in January.

**County of Midland – Robin Donnelly** – The county is working on CR 1130 and 307 on the utility adjustments.

**City of Odessa – David Turner** – Kimley-Horn engineering is reviewing the public input regarding University Boulevard.

**County of Ector – David Peck** – Finished seal coated just over 36 miles of roadway as seal coating season comes to an end. First mile on TIP project, Moss Road, has been opened, striped, and is 4 lanes wide. The County is currently hot mixing the second and the third part will be demolished soon, will be over a \$4 million project.

**County of Martin – Bryan Cox** – The County is working on TxDOT projects (CETRZ) and FM 580.

**MOUTD – Robert Stephens** – Have an RFQ out to begin architecture and engineering services selection on October 12, 2015. MOUTD is struggling with personnel. “Where’s My Bus” app. Is now live.

### **12. Future Meetings**

Policy Board Meeting – Monday, October 19, 2015, at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, October 1, 2015, at 8:30 A.M.

RCTP Meeting – Wednesday, October 14, 2015, at 11:30 A.M.

LEAP Board Meeting – Tuesday, October 27, 2015 at 8:15 A.M.

**13. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:**

Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

**14. Take action concerning Executive Session Matters**

No action taken.

**15. Adjourn**

A motion was made by Robin Donnelly and seconded by David Turner to adjourn the meeting at 6:29 P.M. The motion passed unanimously.



## 5. Approve August 2015 Billing Statement

Staff completed and submitted the August billing to TxDOT. This is the eleventh billing for fiscal year 2015 and reflects the *Tasks* and *Subtasks* as approved in the 2015 UPWP. During the month of August, Permian Basin MPO expended \$35,355.40 which brings the percentage of expenditures to 87.07% of the FY 2015 programmed funds. The actual balance of funds is \$231,295.13. The MPO received work order no. 6 in the amount of \$50,420 in PL 112 funds.

### **UPWP Task Breakdown**

#### **•August 2015•**

<b>UPWP TASK</b>	<b>Description</b>	<b>Programmed</b>	<b>FY 2015 Expenditures</b>	<b>Actual Expense</b>	<b>Cumulative Expense</b>	<b>Budget Balance</b>	<b>Percentage</b>
<b>1.0</b>	<b>Administration-Management</b>	<b>250,000.00</b>	250,911.79	18,663.31	250,911.79	(911.79)	100.36%
<b>2.0</b>	<b>Data Development and Maintenance</b>	<b>17,000.00</b>	14,598.39	582.50	14,598.39	2,401.61	85.87%
<b>3.0</b>	<b>Short Range Planning</b>	<b>31,000.00</b>	30,564.92	2,519.72	30,564.92	435.08	98.60%
<b>4.0</b>	<b>Metropolitan Transportation Plan</b>	<b>67,000.00</b>	65,252.59	13,589.87	65,252.59	1,747.41	97.39%
<b>5.0</b>	<b>Special Studies</b>	<b>50,000.00</b>	0.00	0.00	0.00	50,000.00	0.00%
<b>Total</b>		<b>415,000.00</b>	<b>361,327.69</b>	<b>35,355.40</b>	<b>361,327.69</b>	<b>53,672.31</b>	<b>87.07%</b>

# Permian Basin MPO

## FINANCIAL SUMMARY - AUGUST 2015

Operating Expenditures Summary	FY 2015 AUGUST	FY 2015 YTD	FY 2014 TOTAL	% of FY 2014*
<b>STAFF</b>				
Salaries	25,907.15	259,928.37	277,674.40	44.32%
<b>Total</b>	<b>\$25,907.15</b>	<b>\$259,928.37</b>	<b>\$277,674.40</b>	44.32%
<b>BUILDING</b>				
Office Space Lease	0.00	29,891.40	35,869.68	5.73%
Alarm System	0.00	554.27	554.27	0.09%
Insurance	0.00	2,175.83	2,697.55	0.43%
<b>Total</b>	<b>\$0.00</b>	<b>\$32,621.50</b>	<b>\$39,121.50</b>	6.24%
<b>AUDIT</b>				
2014 Audit	0.00	24,000.00	27,500.00	4.39%
<b>Total</b>	<b>\$0.00</b>	<b>\$24,000.00</b>	<b>\$27,500.00</b>	4.39%
<b>PUBLIC PARTICIPATION</b>				
Public Notifications	282.78	2,450.96	4,550.18	0.73%
Public Involvement	264.89	1,207.92	2,164.73	0.35%
Title VI	0.00	0.00	0.00	0.00%
<b>Total</b>	<b>\$547.67</b>	<b>\$3,658.88</b>	<b>\$6,714.91</b>	1.07%
<b>TRAVEL/REGISTRATION</b>				
Travel Expenses	1,138.53	10,096.33	5,251.41	0.84%
Training/Conference Fees	75.00	662.50	795.00	0.13%
Travel Return Credit	-209.59	-430.07	0.00	0.00%
<b>Total</b>	<b>\$1,003.94</b>	<b>\$10,328.76</b>	<b>\$6,046.41</b>	0.97%
<b>IT SERVICES</b>				
Computer Network	3,689.00	10,624.88	6,015.00	0.96%
Computer Hardware	1,968.00	1,968.00	0.00	0.00%
Computer Software	1,000.00	1,000.00	0.00	0.00%
<b>Total</b>	<b>\$6,657.00</b>	<b>\$13,592.88</b>	<b>\$6,015.00</b>	0.96%
<b>UTILITIES</b>				
Phone Service	449.96	4,974.73	6,008.18	0.96%
R.O. Water Treatment	23.00	253.00	383.48	0.06%
<b>Total</b>	<b>\$472.96</b>	<b>\$5,227.73</b>	<b>\$6,391.66</b>	1.02%
<b>OFFICE GENERAL</b>				
Office equipment	0.00	4,412.24	5,119.24	0.82%
Office supplies	191.98	1,819.83	1,298.57	0.21%
Postage Fees	74.70	237.50	195.91	0.03%
Subscriptions	0.00	0.00	0.00	0.00%
<b>Total</b>	<b>\$266.68</b>	<b>\$6,469.57</b>	<b>\$6,613.72</b>	1.06%
<b>INDIRECT COST</b>				
City of Odessa	500.00	5,500.00	6,000.00	0.96%
<b>Total</b>	<b>\$500.00</b>	<b>\$5,500.00</b>	<b>\$6,000.00</b>	0.96%
<b>SPECIAL STUDIES</b>				
	0.00	0.00	269,983.07 **	43.09%
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$269,983.07</b>	43.09%
<b>TOTAL OPERATING EXPENDITURES</b>				
	<b>\$35,355.40</b>	<b>\$361,327.69</b>	<b>\$652,060.67</b>	104.08%

REVENUE SUMMARY	FY 2015 YTD	FY 2014 TOTAL
<b>REVENUE</b>		
Federal Funds		
FHWA-PL (Sec. 5303)	116,190.00	113,738.00
FHWA-PL	204,820.00	301,329.00
Supplemental	4,254.64	
PL 112	54,674.35	
PL 112	50,420.00	
Carryover	162,263.83	399,173.86
	<b>\$592,622.82</b>	<b>\$814,240.86</b>
<b>TOTAL ACCOUNT SUMMARY</b>		
	<b>FY 2015</b>	<b>FY 2014</b>
	<b>YTD</b>	<b>TOTAL</b>
<b>Total Revenues</b>	<b>592,622.82</b>	<b>814,240.86</b>
<b>Total Operating Expenditures</b>	<b>-361,327.69</b>	<b>-652,060.67</b>
	<b>\$231,295.13</b>	<b>\$162,180.19</b>

\* Percentage based on UPWP Amendment 1 budget of \$626,525  
 \*\* Adds \$167,225 from carryover, FY 2014 UPWP Amendment 1

# Recapitulation FY 2015 August

	Programmed	Jul-15 10	Aug-15 11	Cumulative Expense	Programmed Budget Balance	% Expended
<b>TASK ONE</b>						
<i>ADMINISTRATION-MANAGEMENT OBJECTIVE</i>						
1.1 PROGRAM ADMINISTRATION	<b>\$115,000.00</b>					
SALARIES		9,342.96	4,816.72	94,738.03		
AUDIT				24,000.00		
<b>Subtotal</b>		<b>\$9,342.96</b>	<b>\$4,816.72</b>	<b>\$118,738.03</b>		
1.2 OFFICE EQUIPMENT, SUPPLIES, & LEASE	<b>\$59,000.00</b>					
ALARM SYSTEM				554.27		
COMPUTER HARDWARE			1,968.00	1,968.00		
COMPUTER NETWORK			3,689.00	10,624.88		
COMPUTER SOFTWARE			1,000.00	1,000.00		
INSURANCE				2,175.83		
OFFICE EQUIPMENT	377.51			4,412.24		
OFFICE SPACE LEASE	2,989.14			29,891.40		
OFFICE SUPPLIES			191.98	1,819.83		
PHONE SERVICE	154.46		449.96	4,974.73		
POSTAGE FEES	460.06			74.70		
R.O. WATER TREATMENT				23.00		
SUBSCRIPTIONS				23.00		
<b>Subtotal</b>		<b>\$4,004.17</b>	<b>\$7,396.64</b>	<b>\$57,911.68</b>		
1.3 INDIRECT COSTS	<b>\$6,000.00</b>					
CITY OF ODESSA		500.00		5,500.00		
<b>Subtotal</b>		<b>\$500.00</b>	<b>\$500.00</b>	<b>\$5,500.00</b>		
1.4 PROFESSIONAL DEVELOPMENT	<b>\$38,000.00</b>					
SALARIES		2,899.86	2,225.07	28,068.78		
TRAVEL EXPENSES		3,925.06	1,121.53	9,852.95		
TRAVEL RETURN CREDIT		-90.44	-209.59	-430.07		
TRAINING/CONFERENCE FEES				75.00		
<b>Subtotal</b>		<b>\$6,734.48</b>	<b>\$3,137.01</b>	<b>\$37,566.66</b>		
1.5 PUBLIC PARTICIPATION PLAN & TITLE VI CIVIL RIGHTS EVALUATION	<b>\$11,000.00</b>					
SALARIES				6,251.19		
PUBLIC NOTIFICATIONS		115.18	282.78	2,450.96		
LOCAL MILEAGE		81.11	92.00	830.88		
PUBLIC INVOLVEMENT				264.89		
TITLE VI / LEAP				0.00		
<b>Subtotal</b>		<b>\$196.29</b>	<b>\$639.67</b>	<b>\$10,740.95</b>		
1.6 PERFORMANCE MEASURES	<b>\$5,000.00</b>					
SALARIES		364.39		5,008.10		
<b>Subtotal</b>		<b>\$364.39</b>	<b>\$0.00</b>	<b>\$5,008.10</b>		
1.7 Local and Regional Agency Interaction	<b>\$16,000.00</b>					
SALARIES		\$2,648.68	\$2,173.27	\$15,446.37		
<b>Subtotal</b>		<b>\$2,648.68</b>	<b>\$2,173.27</b>	<b>\$15,446.37</b>		
<b>TASK ONE SUBTOTAL</b>	<b>\$250,000.00</b>	<b>23,790.97</b>	<b>18,663.31</b>	<b>250,911.79</b>	<b>-911.79</b>	<b>100.36%</b>
<b>TASK TWO</b>						
<i>DATA DEVELOPMENT &amp; MAINTENANCE</i>						
2.1 SOCIO-ECONOMIC DATA	<b>\$9,000.00</b>					
SALARIES		679.94		8,585.19		
2.2 TRAFFIC COUNT DATA	<b>\$1,500.00</b>					
SALARIES				1,291.86		
2.3 MOBILITY MANAGEMENT PROGRAM PLAN & REGIONAL COORDINATED TRANSPORTATION PLAN	<b>\$6,500.00</b>					
SALARIES		2,245.66	582.50	4,721.34		
FTA 5304 FUNDING	<b>\$22,821.21</b>	12,752.47	10,068.00	22,820.47	<b>0.74</b>	<b>100.00%</b>
<b>TASK TWO SUBTOTAL</b>	<b>\$17,000.00</b>	<b>2,925.60</b>	<b>582.50</b>	<b>14,598.39</b>	<b>2,401.61</b>	<b>85.87%</b>
<b>TASK THREE</b>						
<i>SHORT RANGE PLANNING</i>						
AMENDMENTS TO TIP & UPWP; UPWP PREP.; APL & APER; CITIZEN REQUESTS						
3.1 SUMMARY & ANALYSIS	<b>\$31,000.00</b>					
SALARIES		4,071.79	2,519.72	30,564.92		
<b>TASK THREE SUBTOTAL</b>	<b>\$31,000.00</b>	<b>4,071.79</b>	<b>2,519.72</b>	<b>30,564.92</b>	<b>435.08</b>	<b>98.60%</b>
<b>TASK FOUR</b>						
<i>METROPOLITAN TRANSPORTATION PLANNING</i>						
4.1 MAINTAIN MTP & CMP	<b>\$66,000.00</b>					
SALARIES		5,558.33	13,589.87	64,281.77		
4.2 TRAVEL DEMAND MODEL	<b>\$1,000.00</b>					
SALARIES				970.82		
<b>TASK FOUR SUBTOTAL</b>	<b>\$67,000.00</b>	<b>5,558.33</b>	<b>13,589.87</b>	<b>65,252.59</b>	<b>1,747.41</b>	<b>97.39%</b>
<b>TASK FIVE</b>						
<i>SPECIAL STUDIES</i>						
5.1 CITY CORRIDOR STUDIES	<b>\$25,000.00</b>					
SALARIES				0.00		
5.2 REGIONAL BIKE/PEDESTRIAN PLAN	<b>\$25,000.00</b>					
SALARIES				0.00		
<b>TASK FIVE SUBTOTAL</b>	<b>\$50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>0.00%</b>
<b>GRAND TOTALS:</b>	<b>\$415,000.00</b>	<b>\$36,346.69</b>	<b>\$35,355.40</b>	<b>\$361,327.69</b>	<b>\$53,672.31</b>	<b>87.07%</b>

**Actual Balance Funds August 2015**

<b>Federal Funding available to MPO as of:</b>		<b>10/2014 - 9/2015</b>	Contract NO. 50-15XF0003		
<b>FY 2015</b>					
W.O.	Date Issue	Funding Source	Authorization	Expenditure	Actual Balance
1	1-Oct-13	IWA-PL (Sec. 5303)	116,190.00		
2	5-Dec-14	FHWA-PL	204,820.00		
3		Carryover	162,263.83		
4		Supplemental	4,254.64		
5		PL 112	54,674.35		
6		PL 112	50,420.00		
<i>Subtotal</i>			592,622.82		
<i>Expenditure</i>				(361,327.69)	
<i>Balance subtotal</i>					231,295.13
Total					

Authorization	Expenditure	Actual Balance
592,622.82	(361,327.69)	231,295.13

**Transaction Register**

ID	Date Billing Complete by Permian Basin MPO	Description	Expenditure	Deposit Amount	Actual Balance
1	6-Oct-14	Work Order # One FY 2015		116,190.00	\$116,190.00
2	5-Dec-14	Work Order # Two FY 2014 (FHWA PL 112 50-72-2-14-1103-7)		204,820.00	\$321,010.00
3	4-Dec-14	#1 October Billing (City of Odessa)	-28,381.40		\$292,628.60
4	13-Jan-15	#2 November Billing (City of Odessa)	-26,676.97		\$265,951.63
5	9-Feb-15	#3 December Billing (City of Odessa)	-30,343.16		\$235,608.47
6	10-Mar-15	#4 January Billing (City of Odessa)	-30,445.27		\$205,163.20
7	26-Mar-15	#5 February Billing (City of Odessa)	-26,143.34		\$179,019.86
8	2-Apr-15	Work Order # Three FY 2015		162,263.83	\$341,283.69
9	7-Apr-15	Work Order # Four FY 2015		4,254.64	\$345,538.33
10	27-Apr-15	#6 March Billing (City of Odessa)	-37,911.93		\$307,626.40
11	28-May-15	#7 April Billing (City of Odessa)	-35,817.01		\$271,809.39
12	16-Jun-15	#8 May Billing (City of Odessa)	-32,126.12		\$239,683.27
13	21-Jul-15	#9 June Billing (City of Odessa)	-41,780.40		\$197,902.87
14	2-Sep-15	Work Order # Five 2015		54,674.35	\$252,577.22
15	2-Sep-15	#10 July Billing (City of Odessa)	-36,346.69		\$216,230.53
16	14-Sep-15	Work Order # Six FY 2015		50,420.00	\$266,650.53
17	30-Sep-15	#11 August Billing (City of Odessa)	-35,355.40		\$231,295.13
18		#11 August Billing (City of Odessa)			\$231,295.13

**Balance as of September 2, 2015**

**\$231,295.13**



## 6. Update on Draft Statewide Freight Mobility Plan

TxDOT Freight Advisory Committee has released its draft statewide Freight Mobility Plan. The public comment period has been extended to November 9, 2015. Staff will provide a brief highlight of the document contents. Public comments may be submitted at [http://www.dot.state.tx.us/move-texas-freight/freight\\_plan.htm](http://www.dot.state.tx.us/move-texas-freight/freight_plan.htm)

## 7. MPO Staff Reports

### a. 60-Day Calendar

Staff included a 60-day event calendar to inform the Policy Board of upcoming meetings, hearings and special events.

<b>October 2015</b>						
<b>Sun.</b>	<b>Mon.</b>	<b>Tues.</b>	<b>Wed.</b>	<b>Thurs.</b>	<b>Fri.</b>	<b>Sat.</b>
				1 TAC Meeting 8:30 am MPO Offices	2	3
4	5	6	7 Texas APA Planning Conference	8 Texas APA Planning Conference	9 Texas APA Planning Conference	10
11	12  Columbus Day	13	14 RCTP Meeting 11:30 am MPO Offices	15	16	17
18	19 Policy Board 5:00 pm MPO Offices	20	21	22	23	24
25	26	27 LEAP Board Meeting 8:15 am MPO Offices	28	29	30	31 

# November 2015

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
1	2	3	4	5 TAC Meeting 8:30 am MPO Offices	6	7
8	9	10	11	12	13	14
14	16 Policy Board 5:00 pm MPO Offices	17 LEAP Board Meeting 8:15 am MPO Offices	18 RCTP Meeting 11:30 am MPO Offices	19	20	21
22	23	24	25  MPO Offices Closed	26 <i>Happy Thanksgiving</i> 	27	28
29	30					

**b. Regionally Coordinated Transportation Planning (RCTP) Update:**

The RCTP committee met on Oct. 14. The committee discussed the Transportation Resource Inventory that must be completed by Feb. 2016. Best practices and suggestions on the most efficient/effective way to gather data from transportation providers in the area was discussed. Steps to prepare agencies for the FY 2016 Section 5310 funding application process should begin in November. The RCTP committee will host three public meeting to inform outside organizations of the possibility of receiving additional funding for transportation projects that will meet the needs of senior citizens and persons with disabilities. The first meeting will be on Nov. 5; time and location are to be determined.

**c. 30 Day Activity Update:**

Staff attended the American Planning Association Texas Chapter conference in Galveston from October 7-10. Staff attended the Permian Basin GIS users group meeting on October 7<sup>th</sup>.

**d. Update on name change and visioning workshop objectives**

Staff will unveil the MPO logo to the Policy Board and discuss administrative updates to MPO documents being completed as time permits. These are administrative amendments to change the agency name only.

In early 2015 staff prepared a Power Point designed for presentation at public and civic meetings. Staff has amended the slide show to reflect the recent changes at the MPO.

**8. Agency Project Reports:**

- a) TxDOT Odessa District
- b) City of Midland
- c) Midland County
- d) City of Odessa
- e) Ector County
- f) Martin County
- g) MOUTD

**9. Future Meetings**

Policy Board Meeting – Monday, November 16, 2015, at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, November 5, 2015, at 8:30 A.M.

RCTP Meeting – Wednesday, November 18, 2015, at 11:30 A.M.

LEAP Board Meeting – Tuesday, November 17, 2015 at 8:15 A.M.

**10. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:**

Texas Government Code Section 551.071 for the purpose of consulting with the Board’s attorney;  
Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

## **11. Take action concerning Executive Session Matters**

## **12. Adjourn**