



**Permian Basin MPO Conference Room, 9601 Wright Drive, Midland, TX
Policy Board Meeting**

December 21, 2015 5:00 p.m.

AGENDA

1. Call Meeting to Order.
2. Introductions and Announcements.
3. Public Comment Period (limited to 3 minutes each).
4. Approve the Policy Board Minutes from November 16, 2015. **ACTION ITEM**
5. Concur with the TxDOT Odessa District proposed expenditure of Proposition 1 funds for the rehabilitation and increase of pavement structure of FM 1788 from SH 191 to BI 20. **ACTION ITEM**
6. Approve an administrative change to the FY 2015-2018 Transportation Improvement Program (TIP) to develop the JBS south extension at FM 3503 as an “on-system” project with no change in project scope or limits. **ACTION ITEM**
7. Approve combining FY 2016 Category 2 funds with FY 2017 Category 2 funds in FY 2017 for the construction of a new interchange at LP 250 and Fairgrounds Rd. **ACTION ITEM**
8. Discuss draft Strategies developed by staff and the Technical Advisory Committee. **DISCUSSION ITEM**
9. Approve a proposed administrative modification to the MTP involving the addition of generalized project descriptions, correction of two project descriptions and one project location. **ACTION ITEM**

10. MPO Staff Reports

INFORMATION ITEM

- a. 120-Day Calendar
- b. Regionally Coordinated Transportation Planning Update
- c. 30-Day Activity and Social Media Update
- d. Travel Demand Model Development
- e. I-20 Permian Basin Corridor Study

11. Agency Project Reports:

INFORMATION ITEM

- a. TxDOT Odessa District
- b. City of Midland
- c. Midland County
- d. City of Odessa
- e. Ector County
- f. Martin County
- g. MOUSD

12. Future Meetings

13. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to: Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

14. Take Action Concerning Executive Session Matters

ACTION ITEM

15. Adjourn

ACTION ITEM

3. Public Comment Period

The Policy Board members and persons having official business on the Permian Basin MPO agenda may comment and participate in discussions when appropriate.

Any citizen who does not have official business listed on the Permian Basin MPO agenda may address the Board regarding transportation related planning projects or construction within the Metropolitan Area Boundary.

The Policy Board Chairperson reserves the privilege to place a time limit on all comments or rule dialogue out of order. Any deliberation of an issue raised during these comments is limited to a proposal directed by the Board to place the item on an agenda for a future meeting. Each individual who wishes to address the Board should provide a name and address.

4. Approve the Minutes from November 16, 2015

Policy Board Members Present

John B. Love III	Chair, Councilman, City of Midland
Bryan Cox	County Judge, Martin County
Robin Donnelly	County Commissioner, Midland County
Mike McAnally, P.E.	District Engineer, TxDOT Odessa District

Policy Board Members Absent:

Ron Eckert	County Judge, Ector County
Robert Stephens	General Manager, MOU/D
David Turner	Vice-Chair, Mayor, City of Odessa

Others in Attendance:

Cameron Walker	Executive Director, Permian Basin MPO
Rina Bale	Mobility Manager, Permian Basin MPO
Randy Brinlee	Director of Planning, City of Odessa
Matt Carr	City Engineer, City of Midland
Hal Feldman	Traffic Coordinator, City of Odessa
Gary Law	Director of TP&D, TxDOT Odessa District
Travis Milner	MPO Coordinator
Robert Ornelas	Transportation Engineer, TxDOT Odessa District

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 5:08 P.M. by Policy Board Chair, John B. Love III. A quorum was present.

2. Introductions and Announcements

Travis Milner, MPO Coordinator, was introduced.

3. Public Comment Period

None

4. Approve the Policy Board Minutes from October 19, 2015

A motion was made by Bryan Cox and seconded by Mike McAnally to accept and approve the October 19, 2015 Policy Board meeting minutes as submitted. The motion passed unanimously.

5. Approve September 2015 Billing Statement

This is the last billing statement for FY 2015. The Permian Basin MPO expended \$37,560.73 and total expenditures equaled 96.12% of total program funds for the year. The actual balance of funds, \$193,734.40, should come in as carry over funds in FY 2016.

A motion was made by Mike McAnally and seconded by Robin Donnelly to accept and approve the September billing statement as submitted. The motion passed unanimously.

6. Approve the FY 2016 Unified Planning Work Program Amendment No. 2

Permian Basin MPO staff applied for supplemental funding and was approved to receive \$27,583 to assist with data collection to be used for the Travel Demand Model. The data may also be used to assist with the IH 20 study being completed by the City of Midland. This amount was added to Task 2, Subtask 2.2 of the FY 2016 UPWP. Travis Milner suggested adding a column specifically for this type of funding as opposed to the generic title “TxDOT funding”. He also requested a sentence be added to the text which states “a portion of the SPR work will be completed by consultants.” This change was made during the meeting.

A motion was made by Robin Donnelly and seconded by Mike McAnally to accept and approve the FY 2016 UPWP Amendment No. 2 with the addition of a column identifying SPR funds. The motion passed unanimously.

7. Presentation by TxDOT Odessa District and staff re: Funding allocation and project tracking

TxDOT Odessa District Director of TP&D, Gary Law, P.E., presented the Board with information that describes how funding is allocated and how the general public can track the progress of current TxDOT projects. A PowerPoint presentation was shown. Robin Donnelly questioned the amounts in project tracker since they are not adding up correctly. Mike McAnally suggested a private meeting to discuss the discrepancies.

8. Approve the Permian Basin MPO Investment Policy

As a requirement of Chapter 2256 of the Government Code, Permian Basin MPO must have an approved Investment Policy, even though there are no funds to invest. Working with the City of Odessa, the 2012 Investment Policy was revised and the Assistant City Manager of Administrative Services, City of Odessa was named the Certified Investment Officers of the Permian Basin MPO. This is required when the MPO has an audit and the Policy remains on file at the MPO offices.

A motion was made by Robin Donnelly and seconded by Mike McAnally to approve the Permian Basin MPO Investment Policy. The motion passed unanimously.

9. MPO Staff Reports

a. 120-Day Calendar

Staff included a 120-day event calendar to inform the Policy Board of upcoming meetings, hearings and special events. The Permian Basin MPO will host a Media Day which includes an Open House, Press Conference, and Ribbon Cutting on Dec. 16 at 10:00 a.m. Due to President’s Day falling on Feb. 15th, the Policy Board meeting will be need to be changed. Since the Federal

Certification Review (FCR) will be in progress on Feb. 23rd, the Policy Board meeting will be held that afternoon to accommodate the FCR requirement to have a public listening session. Since transit service does not run after 6 pm, the Policy Board meeting will be held at 3:30 p.m. at the EZ-Rider Administration Building.

b. Regionally Coordinated Transportation Planning (RCTP) Update:

Rina Bale stated the RCTP Committee did not meet on Wednesday, Nov. 11th since it was Veterans' Day. They will meet on Nov. 18th and will report in December.

c. 30 Day Activity Update and Social Media Update:

Staff meet with TTI & TxDOT on Nov. 12th to continue preparations for the Federal Certification Review in February. Staff continues to work on preparations for the Dec. 16th Media Day event.

Facebook currently has 36 likes.

d. Travel Demand Model

Staff is meeting with TxDOT and consultants on Wednesday November 18th at 9:30 a.m. to plan for the kick off meeting.

e. I-20 Corridor Study

Staff is meeting with TxDOT and consultants on Wednesday November 18th at 1:30 p.m. to plan for the kick off meeting. Chairman John Love will meet the group for lunch to receive an update on both the TDM development and I-20 Corridor Study.

10. Agency Project Reports:

TxDOT-Odessa District – None

City of Midland – Matt Carr – Received three statements of qualifications for the northeast Midland feasibility study. The team will select consultants for interviews.

Midland County – Robin Donnelly – Appreciate TxDOT for postponing work on FM 1788 at IH 20 so the County could begin work at CR 1130 & CR 307. This avoids both Loop 250 & FM 1788 being closed at the same time. Accepted maintenance responsibilities for the CR 1130 flashing lights.

City of Odessa – Hal Feldman – Hoping to get City Council approval on the final design of University Boulevard next month.

Ector County–None

Martin County – Bryan Cox – Continuing work using TIF grant funds.

MOUSD – None

9. Future Meetings

Policy Board Meeting – Monday, December 21, 2015, at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, December 3, 2015, at 8:30 A.M.

RCTP Meeting – Wednesday, November 18, 2015, at 11:30 A.M.

LEAP Board Meeting – Tuesday, November 17, 2015 at 8:15 A.M.

10. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

None

11. Take action concerning Executive Session Matters

None

12. Adjourn

A motion was made by Robin Donnelly and seconded by Mike McAnally to adjourn the meeting at 6:40 P.M. The motion passed unanimously.

5. Concur with the TxDOT Odessa District proposed expenditure of Proposition 1 funds for the rehabilitation and increase of pavement structure of FM 1788 from SH 191 to BI 20.

Gary Law, P.E., TP&D Director will present the TxDOT Odessa District's plan to rehabilitate and increase paving structure on FM 1788 from SH 191 to BI 20 using Proposition 1 funds.

6. Approve an administrative change to the FY 2015-2018 Transportation Improvement Program (TIP) to develop the JBS south extension at FM 3503 as an "on-system" project with no change in project scope or limits.

Staff is following up on a TxDOT Odessa District's request to seek Policy Board approval of a TIP modification to change the project details associated with the JBS south extension at FM 3503 as described in the MTP and the FY 2015-18 TIP. The request is to permit this project to become an "on system" project with no change in project scope or limits. Gary Law, P.E. will provide additional details at the meeting.

7. Approve combining FY 2016 Category 2 funds with FY 2017 Category 2 funds in FY 2017 for the construction of a new interchange at LP 250 and Fairgrounds Rd.

This item is a request for Policy Board approval to combine FY 2016 and FY 2017 Category 2 funds for the construction of a new interchange on Loop 250 over Fairgrounds Road in Midland into FY 2017 for project letting. This is the first of five priority projects approved by the Board in September. The combination of funding sources will need to be documented in the Texas Unified Transportation Program (UTP); the TxDOT Odessa District will notify TxDOT Austin of the requested UTP amendment to be completed in February 2016.

8. Discuss draft Strategies as developed by staff and the Technical Advisory Committee.

Below is a draft copy of implementation Strategies. This is part of the process related to the adoption of the Board's Vision and Mission Statements, as well as the Goals and Objectives. Staff requests the Board to review and suggest any changes at the January 2016 meeting.

Mission Statement

Provide leadership to the region in the planning, funding, and development of a safe, efficient multimodal transportation system.

Vision Statement

To develop a sustainable multimodal transportation system that meets the future needs of all users.

Goals, Objectives, and Strategies

Livability

Goal 1: Improve the overall quality of life for the traveling public.

Objective 1.1: Work with partner entities and stakeholders to address livability issues and local policies affecting transportation, neighborhoods, and safety.

Strategy 1.1.1: Encourage land use decisions through participation in city, county, and state planning activities, sponsorship of forums for collaborative planning and conducting thoroughfare and area studies that provide a meaningful and context appropriate mixture of uses that are supportive of multiple modes of transportation.

Goal 2: Incorporate multiple modes of transportation in the planning process.

Objective 2.1: Facilitate discussions with the member agencies, the public and transit providers related to transit service.

Strategy 2.1.1: Integrate consideration of transit into all transportation planning, design, construction and maintenance projects as well as in local transportation plans.

Strategy 2.1.2: Encourage the cities of Midland and Odessa and TxDOT support the development of Transit Oriented Developments

Objective 2.2: Partner with public agencies and private companies to increase bicycle and pedestrian traffic.

Strategy 2.2.1: Designate and implement a regional hike and bicycle network of bicycle and pedestrian friendly corridors and community connections.

Goal 3: Address transportation needs in unincorporated communities.

Objective 3.1: Work with community groups in unincorporated areas to improve public transportation accessibility.

Strategy 3.1.1: Continue to address the transportation needs of unincorporated communities during monthly meetings of the Technical Advisory Committee and the Regionally Coordinated Transportation Planning committee and public involvement meetings.

Safety

Goal 4: Incorporate best practices related to safety during the planning process.

Objective 4.1: Reduce crashes resulting in fatalities, injuries, and property damage within the region.

Strategy 4.1.1: Study and report on the crash history and trends at intersections and corridors within the metropolitan area boundary for consideration in the transportation planning process.

Strategy 4.1.2: Identify and evaluate alternative roadway infrastructure strategies that could complement existing safety programs and policies.

Objective 4.2: Promote regional efforts to maintain the existing system to keep it in optimal condition.

Strategy 4.2.1: Facilitate information and knowledge sharing of innovative maintenance methods between entities.

Goal 5: Assist with educational efforts to bring awareness to users of the transportation system.

Objective 5.1: Provide and promote opportunities to educate the public on transportation safety.

Strategy 5.1.1: Promote partner agency public service campaigns designed to raise awareness of high risk behavior through documents and social media.

Cohesive/Cooperative

Goal 6: Increase collaboration with member entities to provide continuous, cooperative, and comprehensive transportation planning.

Objective 6.1: Attend planning meetings, workshops, and public hearings to gather information and provide input on regional transportation projects and issues.

Strategy 6.1.1: Present monthly reports to the Policy Board on collaboration efforts and transportation project progress.

Goal 7: Increase outreach efforts to further educate the general public and Title VI/Environmental Justice communities of how the transportation planning process impacts them.

Objective 7.1: Inform the public of the MPO's role regarding current and future transportation decision-making efforts.

Strategy 7.1.1: Foster the relationship between the public and private sector as a means of building awareness and support for their mutual roles in the transportation planning process through Delphi and stakeholder meetings.

Objective 7.2: Increase participation from the public throughout the transportation planning process.

Strategy 7.2.1: Implement a social media campaign to enhance public outreach and report on social media activities at Policy Board meetings.

Connectivity/System Continuity

Goal 8: Connect infrastructure and services by reducing gaps and conflicts in the multimodal transportation system.

Objective 8.1: Utilize Planning and Environmental Linkage studies and other tools for developing new infrastructure prior to considering significant investment.

Strategy 8.1.1: Identify opportunities to incorporate local planning activities with regional transportation planning efforts to ensure that whenever possible, data collected will be useful for National Environmental Policy Act documentation.

Goal 9: Ensure that freight is moved safely, efficiently, and seamlessly throughout the region.

Objective 9.1: Coordinate efforts with partner entities and stakeholders to improve the movement of freight.

Strategy 9.1.1: Develop a Freight Advisory Committee to meet annually to evaluate and comment on the MPO planning efforts as they relate to freight.

Congestion/Mobility

Goal 10: Reduce congestion and decrease time delays on the transportation system.

Objective 10.1: Implement and maintain the Congestion Management Process as a tool to analyze and identify congestion problems and needs.

[Strategy 10.1.1: Gather data to monitor and analyze system performance on an annual basis.](#)

Objective 10.2: Encourage ride sharing and alternative working hours to alleviate congestion.

[Strategy 10.2.1: Examine how other MPOs with similar congestion issues have promoted ride sharing programs.](#)

Goal 11: Promote awareness of alternative transportation modes.

Objective 11.1: Encourage increased participation in transit, cycling, and walking for purposes beyond recreation.

[Strategy 11.1.1: Work with member agencies to integrate alternative transportation options within the planning process to improve mobility and reduced congestion.](#)

Efficient Use of Funding

Goal 12: Identify critical system issues and areas as identified through the Congestion Management Process.

Objective 12.1: Employ tools such as Intelligent Transportation Systems and enhanced technology to maximize system efficiency.

[Strategy 12.1.1: Reexamine the Regional ITS Deployment Plan and the current status of the Permian Basin Regional ITS Architecture.](#)

Goal 13: Identify non-traditional funding sources or apply for resources beyond what is allocated.

Objective 13.1: Increase available funding sources to complete more projects on the transportation system.

[Strategy 13.1.1: Research and evaluate funding grants and programs.](#)

[Strategy 13.1.2: Identify additional funding options to supplement funding resources.](#)

9. Approve a proposed administrative modification to the MTP involving the addition of generalized project descriptions, correction of two project descriptions and one project location.

The description of the terms for inclusion into the MTP are:

Construct new interchange

Construct an interconnecting roadway in conjunction with one or more grade separations that provides for the movement of traffic between two or more roadways or highways on different levels.

Reconfigure interchange

Interchange reconfiguration is considered to be a change in access even though the number of actual points of access may not change; for example, replacing one of the direct ramps of a diamond interchange with a loop, or changing a cloverleaf interchange into a fully directional interchange is considered as revised access.

Upgrade to standards non-freeway

Upgrading of a non-freeway facility to current geometric standards including base or pavement support enhancements.

Widen non-freeway

Added capacity widening of an existing non-freeway facility, and addition of travel lanes.

Construct new location non-freeway

A non-freeway facility at a new location.

Improve mobility and add capacity

Improve mobility conditions that will allow an increase in the number of vehicles that can traverse a point or section of roadway during a set time period under prevailing roadway, traffic, and control conditions.

Reconstruct interchange

Work proposed on the approximate alignment of an existing route that meets the geometric criteria for a new facility. Reconstruction includes widening to include additional through lanes, horizontal or vertical realignment, etc.

Rehabilitation

Reshaping and/or addition of existing base courses, including resurfacing within existing ROW. This includes minor safety upgrading, such as widening culverts and installing guard fences.

The two project description terms proposed for administrative modification are: RC-04, IH 20 at Midkiff Road and RC-59, IH 20 at Lamesa Road. Staff is proposing that these two descriptions be modified to read “Reconstruct” instead of “Reconfigure”. In addition, the location of RC 51c ext. needs to be changed from Ector County to Midland County.


10. MPO Staff Reports


a. 120-Day Calendar

Staff included a 120-day event calendar to inform the Policy Board of upcoming events.

December 2015						
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1	2	3 TAC Meeting 8:30 am MPO Offices	4	5
6	7	8	9 RCTP Meeting 11:30 am MPO Offices	10	11	12
13	14 TEMPO Mtg.	15 TEMPO Mtg.	16 MPO Media Day 10a – 12p	17	18	19
20	21 Policy Board 5:00 pm MPO Offices	22	23 MPO Offices Closed ½ Day	24 MPO Offices Closed	25 	26
27	28	29	30	31		

January 2016

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
					1 	2
3	4 Texas Transportation Forum	5 Texas Transportation Forum	6 Texas Transportation Forum	7 TAC Meeting 8:30 am MPO Offices	8	9
10	11	12	13 RCTP Meeting 11:30 am MPO Offices	14	15	16
17	18 Policy Board 5:00 pm MPO Offices MLK Day	19	20	21 UTP Public Meeting via Webinar	22 UTP 30-day Public Comment Period Begins	23
24	25	26	27	28	29	30

February 2016						
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
	1	2	3	4 TAC Meeting 8:30 am MPO Offices	5	6
7	8	9	10 RCTP Meeting 11:30 am MPO Offices	11 UTP Public Hearing in Austin	12	13
14 	15 President's Day	16	17	18	19	20
21	22 UTP Deadline for Public Comments	23 Federal Certification Review; Policy Board 5:00 pm EZ Rider Offices*	24 Federal Certification Review	25 Texas Transportation Committee Action on UTP	26	27
28	29					

*Note location of Policy Board Meeting at EZ Rider Offices; this meeting will also serve as a Public Listening Session for FHWA and FTA.

c. 30 Day Activity Update:

Staff attended the TEMPO meetings in Austin on December 14/15. The media day preparations were fruitful with a good turnout by the media, both Chambers of Commerce, elected officials and staff at the ribbon cutting, press conference and open house held at the Permian Basin MPO offices on December 16th. Staff is preparing for the upcoming federal certification review in February 2016.

d. Travel Demand Model Development

Staff met with TxDOT and consultants on November 18th to establish TDM Development parameters and discuss the Delphi meeting in January.

e. I-20 Permian Basin Corridor Study

Staff met with TxDOT and consultants on November 18th to plan for a kick off meeting and to establish a working committee. Staff was interviewed by CBS 7 news on December 17th as a follow up from the Media Day event.

11. Agency Project Reports:

- a) TxDOT Odessa District
- b) City of Midland
- c) Midland County
- d) City of Odessa
- e) Ector County
- f) Martin County
- g) MOUTD

12. Future Meetings

Policy Board Meeting – Monday, January 18, 2016 at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, January 7, 2016, at 8:30 A.M.

RCTP Meeting – Wednesday, January 13, 2016, at 11:30 A.M.

LEAP Rural Rail District Meeting – Tuesday, January 19, 2016 at 8:15 A.M.

13. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

14. Take action concerning Executive Session Matters

15. Adjourn