



**MOTOR-MPO Conference Room, 9601 Wright Drive, Suite 1, Midland, TX
Policy Board Meeting**

August 17, 2015 5:00 p.m.

AGENDA

1. Call Meeting to Order
2. Introductions and Announcements
3. Public Comment Period (limited to 3 minutes each)
4. Approve the Policy Board Minutes from July 27, 2015 **ACTION ITEM**
5. Approve the June Billing Statement **ACTION ITEM**
6. Consider programming of FY 2016 and FY 2017 Proposition 1 funds **ACTION ITEM**
7. Discuss the development of a revised Project Prioritization Process with the TAC **DISCUSSION ITEM**
8. Approve an updated Mission Statement, Vision Statement, and Goals based on TAC recommendations **ACTION ITEM**
9. MPO Staff Reports **INFORMATION ITEM**
 - a. 60-Day Calendar
 - b. Regionally Coordinated Transportation Planning (RCTP) Update
 - c. 30-Day Activity and Social Media Update
 - d. NE Midland Planning & Environmental Linkage Study Update
 - e. Update on the Travel Demand Model
10. Agency Project Reports: **INFORMATION ITEM**
 - a. TxDOT Odessa District
 - b. City of Midland
 - c. Midland County
 - d. City of Odessa
 - e. Ector County
 - f. Martin County
 - g. MOUTD

11. Future Meetings

12. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to: Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters

13. Take Action Concerning Executive Session Matters

ACTION ITEM

14. Adjourn

ACTION ITEM

3. Public Comment Period

The Policy Board (PB) members appointed by the Policy Board and persons having official business on the Midland-Odessa Transportation Organization PB Agenda may comment and participate in discussions of the PB when it discusses a particular agenda item.

Any citizen here who does not have official business listed on the MOTOR PB may address the Board regarding transportation related planning projects or construction within the MOTOR Metropolitan Area Boundary.

The PB Chairperson reserves the privilege to place a time limit on all comments or rule dialogue out of order. Any deliberation of an issue raised during these comments is limited to a proposal directed by the PB to place the item on an agenda for a future meeting. Each individual who wishes to address the PB should provide a name and address.

4. Approve the Minutes from July 27, 2015

Policy Board Members Present

John B. Love III, Chair, Councilman, City of Midland
David Turner, Vice-Chair, Mayor, City of Odessa
Bryan Cox, County Judge, Martin County
Mike McAnally, District Engineer, TxDOT Odessa District
Robin Donnelly, County Commissioner, Midland County
Robert Stephens, General Manager, MOU/D

Policy Board Members Absent:

Susan Redford, County Judge, Ector County

Others in Attendance:

Cameron Walker, Executive Director, MOTOR MPO
Lorraine Quiro, Senior Transportation Planner, MOTOR MPO
Rina Bale, Mobility Manager, MOTOR MPO
Ria Mangus, Administrative Planning Assistant, MOTOR MPO
Rey Carrasco, Project Manager, Kimley-Horn
Kerry Miller, Practice Builder, Kimley-Horn
Melanie Freeman, Dunaway & Associates, Midland County
Randy Brinlee, Director of Planning, City of Odessa
Matt Carr, City Engineer, City of Midland
Gene Powell, Public Information Officer, TxDOT Odessa District
Robert Ornelas, Transportation Engineer, TxDOT Odessa District
Gary Law, Director of TP&D, TxDOT Odessa District

AGENDA ITEM

1. Call Meeting to Order

The meeting of the MOTOR Policy Board was called to order at 5:11 P.M. by Policy Board Chair, John B. Love III.

2. Introductions and Announcements

None, will introduce on Agenda Item #4.

3. Public Comment Period

None

4. University Blvd. project update – Kimley-Horn and Associates

The City of Odessa partnering with Kimley-Horn and Associates are implementing unique public involvement and corridor planning techniques on the University Boulevard widening project. Staff believes this presentation will be of interest to the Policy Board and others.

Cameron introduced Kerry Miller and Rey Carrasco with Kimley-Horn, who are working on the University Boulevard project. Mr. Miller stated they have been working with the City of Odessa for approximately four months to move the University project forward. They teamed with John Landgraf of LCA, to provide survey data, assistance with public involvement, and help with right-away to coordinate with utilities. Scope is to improve mobility, safety, and livability. The length of the project is 1.75 miles with a budget of 10 million dollars; the working will be done in phases. Phase 1 will be from Hancock to just East of Maple and Phase 2 from East of Maple to Grandview. They have allowed seven months for preliminary design, primarily for what is proposed to be done including citizen input. About 16 months will be used for the final design, split between final design plans, prepare right-away, and utility relocations and hope to begin construction in November 2016.

Key to project was through public involvement with clear and accurate information direct public contact, easy access and with a website (www.driveodessa.com). Kimley-Horn sent out over 4000 notices in both English and Spanish to prepare residents of door-to-door communication that began this month to give the project a face.

The challenge is to update University that is a fully developed corridor and to bring everything up to date. Kimley-Horn explained why the three negative offset intersections were needed to reduce conflict points. Cul-de-sacs will also reduce conflict points in the Keystone neighborhood. Will also present raised center medians that will prevent mid-block left turns. Most of the public did not find this amenable. Emergency responders were concerned about accessibility with traffic backed up and raised medians, Kimley-Horn have suggested mountable medians. Looking at ways to reduce the number of access points along University, by possibly creating better access points through alley-ways for residents to park and reducing the number of driveways. Finally, the city will add sidewalks and ramp access points for better livability.

Cameron stated the \$10 million project does not involve federal funds.

5. Approve Minutes from June 15, 2015

A motion was made by David Turner and seconded by Robin Donnelly to accept and approve the June 15, 2015 Policy Board meeting minutes as submitted. The motion passed unanimously.

6. Approve May 2015 Billing Statement

Staff completed and submitted the May billing to TxDOT. This is the eighth billing for fiscal year 2015 and reflects the *Tasks* and *Subtasks* as approved in the 2015 UPWP. During the month of May, MOTOR MPO expended \$32,126.12 which brings the percentage of expenditures to 59.72% of the FY 2015 programmed funds. The actual balance of funds is \$239,683.27.

A motion was made by David Turner and seconded by Bryan Cox to accept and approve the May billing statement as submitted. The motion passed unanimously.

7. MOTOR MPO Visioning Meeting Summary

The notes below were taken by the MPO staff during the July 7th workshop. While a wide range of topics was discussed we believe the most important ones included the following:

1. Addressing the MPO's Vision, Goals, Objectives and Strategies
2. Addressing the Mission Statement
3. Improving communications – both internal and external
4. Considering a new identity with a change of agency name
5. Refining the project selection process
6. Addressing quality of life and livability issues including needs in unincorporated areas and for specific populations such as the disabled

Cameron asked to follow up and provided a summary of the notes written by Staff. Staff will ask the TAC to meet a couple of times a month to help address items, particularly items 1, 2, 5, and 6. From the discussion and comments, amendments to the MTP will need to be made and will need TAC recommendations, including a new priority list. With Judge Redford leaving, August and September are the best opportunities to change the MTP.

John agreed and would like to address 1 and 2, to better address public relations and not put on hold for 30 days. David mentioned he would like to address the priority of project selection as soon as possible. Cameron stated that staff and the TAC members would prepare examples for the Board to review at the August meeting.

Robin addressed the criteria for project selection as stated in the MTP; TAC should be directed to give rating for the MTP listed projects. Mike stated House Bill 20 may change how MPOs rate project selection. Board needs to look at program authority, to decide what projects to develop. UTP will be updated with Prop 1 funds for FY 2016, and will expect projects to be programmed.

8. Approve the FY 2016 UPWP

Each year MOTOR MPO submits an annual budget, the Unified Planning Work Program, for review and approval by the Policy Board and TxDOT. The basic formatting is provided by TxDOT; however, the content and funding amounts vary from year to year among the state's 25 MPOs. The document contains a summary of work activities completed during FY 2015 and an estimated cost and description of projected work in FY 2016. Staff presented the draft UPWP to the TAC on July 2nd including the comments received from Joe Clark.

Cameron stated MOTOR MPO will receive an estimated \$450 thousand in FY 2016 and has programmed funds into five different tasks to utilize all funds. \$251 thousand in Administrative and Management, \$35,000 in Data Development, Short Range Planning is \$36,000 and MTP is \$78,100 due to the Travel Demand Model. Then lastly, as in FY 2015, Special Studies is \$50,000, which is also mentioned as companion item 9.d., including a study with the City of Midland, that may lead to construction of future roads. Certification forms to be signed at the end of the document.

Mike asked about the funding in subtask 1.4. Cameron acknowledged the number was high and recommended some of the funds should be reallocated to Subtasks 1.5 and 1.7. The current year is programmed at \$20,000 and MOTOR MPO is currently at \$25,000. Further explained, some professional development includes webinars that Staff does not travel for. Cameron states he attends all TEMPO meetings (4/year), planning conference (2/year), training in Abilene for certification for contract for Midland study, and to San Angelo to learn about legislature changes pertaining to transportation. Continued with Lorraine attended a GIS conference in San Diego and Rina attends transit related conference and RCTP related meetings. Rina mentioned that salaries are also included in Subtask 1.4 and the funds are not strictly for travel. John stated Subtask 1.4 to be set at \$30,000 and the remaining \$18,500 be moved to Subtask 1.5 (\$9,400) and 1.7 (\$9,500).

A motion was made by Robert Stephens and seconded by Bryan Cox to accept and approve the FY 2016 UPWP as was amended. The motion passed unanimously. Resolution was signed by all Board members present.

David asked for a standard financial statement. Robin asked for salaries to be combined, rather than by Task and Subtask. Rina stated that it was required by TxDOT to use the current format but staff can include a standard financial statement in the agenda for the Board's review.

9. MPO Staff Reports

a. 60-day Calendar:

Staff included a 60-day event calendar to inform the Policy Board of upcoming meetings, hearings and special events.

Staff informed the Policy Board of the UTP Public Meeting at TxDOT and the Transportation Safety meeting at Midland Center on July 16th. Also, pointed out the inclusion of the LEAP Board meetings to the calendar.

b. Regionally Coordinated Transportation Planning (RCTP) Update:

Staff provided the Board members with an RCTP update regarding the meeting held on Wednesday, June 10, 2015. The Committee approved the new RCTP logo and brochure indicating 17 counties RCTP covers in a dark blue and 5 counties in light blue serviced through partnerships; discussed potential FTA Section 5310 projects, partnerships, and needs; and continued discussions on the Multi-Modal coordination efforts. The Mobility Manager submitted the Section 5304 funding application at the beginning of April and it will be on the commission docket in July. This contract will fund the RCTP committee and Mobility Manager position until February 2017. The Mobility Manager will submit two Section 5304 billings to TxDOT before the end of July and the third and final billing will be submitted in early September. A new contract will start September 1st.

c. 30 Day Activity Update:

Staff coordinated the Visioning meeting on July 7th. Staff attended the transportation safety task force meeting held by the Center for Energy Alliance at the Pioneer headquarters concerning freight and energy sector safety in the region. An additional safety meeting was held on July 16th hosted by Shell Oil Company at the Midland Center. Staff attended the TxDOT statewide public meeting for the 2016 UTP.

d. NE Midland Planning & Environmental Linkage Study update:

Staff continued to work with the City of Midland to leverage funds to complete a regional corridor study in NE Midland, Midland County and Martin County. On July 14th, the City of Midland City Council authorized Courtney Sharp, City Manager, to prepare an agreement between the City and MOTOR to hire a consultant to complete the study. When an agreement is ready for Policy Board approval staff will place an item on the appropriate agenda. The map below indicates the general area for the work.

Cameron stated MOTOR MPO is working with the City of Midland. On July 14th the City Manager was given authorization to create an agreement between MOTOR MPO and City of Midland. Midland has dedicated approximately \$150 thousand and MOTOR MPO \$50,000 from UPWP Task 5. Would like to hire a consultant in September and begin work early FY 2016.

10. Agency Project Reports:

TxDOT-Odessa District – Mike McAnally – Preparing, programming, development for FY 2016 with Prop 1 and long-range planning for Prop 7. Robin asked if TxDOT has obtained a consultant for the CR 1250/IH 20 intersection. Gary Law confirmed TxDOT has and have let the ramps on the interstate but no certain start date. FM 1788 N was let this past month and is due to start in August. FM 1788 South has been postponed. Prop 1, will no longer be based on calendar year, it has changed it to fiscal year. NE Loop 338 will not be complete until next April or May.

City of Midland – Matt Carr – Fairgrounds Road bid out at 6.2 million, which is 31% over engineer’s estimate. AFA for the PEL study, City has draft RFQ for Cameron to look at and then will socialize it with everyone else.

County of Midland – Robin Donnelly – Sent out letters for acquisition of right-away for south of IH 20 along alignment of Loop 250 or CR 1230 and might have to enter into condemnation proceedings. He also mentioned the widening of 1130 and the intersection at FM 307.

City of Odessa – David Turner – Odessa has the project on University, shown in presentation.

County of Ector – Not Present

County of Martin – Bryan Cox – Martin County is currently working on TIF grant funds.

MOUTD – Robert Stephens – Updating maps, locations, and refining system. Next fiscal year will be introducing real time phone app, “Where’s My Bus.”

11. Future Meetings (MOTOR-MPO Conference Room)

Policy Board Meeting – Monday, August 17, 2015, at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, August 6, 2015, at 8:30 A.M.

RCTP Meeting – Wednesday, August 12, 2015, at 11:30 A.M.

LEAP Board Meeting – Tuesday, August 25, 2015 at 8:15 A.M.

12. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government Code, including, but not limited to:

Texas Government Code Section 551.071 for the purposes of consulting with the Board’s attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

Policy Board Chair, John B. Love III announced executive session at 6:26 P.M. and returned at 6:51 P.M.

13. Take action concerning Executive Session Matters

A motion was made by David Turner and seconded by Robin Donnelly to decide name change at the next Policy Board meeting on August 17, 2015. The motion passed unanimously.

14. Adjourn

A motion was made by David Turner and seconded by Bryan Cox to adjourn the meeting at 6:55 P.M.

5. Approve June 2015 Billing Statement

Staff completed and submitted the June billing to TxDOT. This is the ninth billing for fiscal year 2015 and reflects the *Tasks* and *Subtasks* as approved in the 2015 UPWP. During the month of June, MOTOR MPO expended \$41,780.40 which brings the percentage of expenditures to 69.79% of the FY 2015 programmed funds. The actual balance of funds is \$252,577.22. Page 11 summarizes total expenditures and revenues and percentages for all of FY 2014 as requested.

UPWP

Task Breakdown

•June 2015•

UPWP TASK	Description	Programmed	FY 2015 Expenditures	Actual Expense	Cumulative Expense	Budget Balance	Percentage
1.0	Administration-Management	200,000.00	208,457.51	31,951.10	208,457.51	(8,457.51)	104.23%
2.0	Data Development and Maintenance	60,000.00	11,090.29	485.85	11,090.29	48,909.71	18.48%
3.0	Short Range Planning	60,000.00	23,973.41	2,741.31	23,973.41	36,026.59	39.96%
4.0	Metropolitan Transportation Plan	45,000.00	46,104.39	6,602.14	46,104.39	(1,104.39)	102.45%
5.0	Special Studies	50,000.00	0.00	0.00	0.00	50,000.00	0.00%
Total		415,000.00	289,625.60	41,780.40	289,625.60	125,374.40	69.79%

MOTOR MPO

FINANCIAL SUMMARY - JUNE 2015

Operating Expenditures Summary	FY 2015 JUNE	FY 2015 YTD	FY 2014 TOTAL	% of FY 2014*
STAFF				
Salaries	23,503.60	206,209.61	277,674.40	44.32%
Total	\$23,503.60	\$206,209.61	\$277,674.40	44.32%
BUILDING				
Office Space Lease	2,989.14	26,902.26	35,869.68	5.73%
Alarm System	0.00	554.27	554.27	0.09%
Insurance	0.00	2,175.83	2,697.55	0.43%
Total	\$2,989.14	\$29,632.36	\$39,121.50	6.24%
AUDIT				
2014 Audit	11,000.00	24,000.00	27,500.00	4.39%
Total	\$11,000.00	\$24,000.00	\$27,500.00	4.39%
PUBLIC PARTICIPATION				
Public Notifications	109.36	2,053.00	4,550.18	0.73%
Public Involvement	133.78	943.03	2,164.73	0.35%
Title VI	0.00	0.00	0.00	0.00%
Total	\$243.14	\$2,996.03	\$6,714.91	1.07%
TRAVEL/REGISTRATION				
Travel Expenses	1,076.78	4,876.63	5,251.41	0.84%
Training/Conference Fees	0.00	662.50	795.00	0.13%
Travel Return Credit	0.00	-130.04	0.00	0.00%
Total	\$1,076.78	\$5,409.09	\$6,046.41	0.97%
IT SERVICES				
Computer Network	1,243.96	6,935.88	6,015.00	0.96%
Computer Hardware	0.00	0.00	0.00	0.00%
Computer Software	0.00	0.00	0.00	0.00%
Total	\$1,243.96	\$6,935.88	\$6,015.00	0.96%
UTILITIES				
Phone Service	450.62	4,064.71	6,008.18	0.96%
R.O. Water Treatment	23.00	207.00	383.48	0.06%
Total	\$473.62	\$4,271.71	\$6,391.66	1.02%
OFFICE GENERAL				
Office equipment	396.45	4,034.73	5,119.24	0.82%
Office supplies	286.86	1,473.39	1,298.57	0.21%
Postage Fees	66.85	162.80	195.91	0.03%
Subscriptions	0.00	0.00	0.00	0.00%
Total	\$750.16	\$5,670.92	\$6,613.72	1.06%
INDIRECT COST				
City of Odessa	500.00	4,500.00	6,000.00	0.96%
Total	\$500.00	\$4,500.00	\$6,000.00	0.96%
SPECIAL STUDIES				
	0.00	0.00	269,983.07 **	43.09%
Total	\$0.00	\$0.00	\$269,983.07	43.09%
TOTAL OPERATING EXPENDITURES				
	\$41,780.40	\$289,625.60	\$652,060.67	104.08%

REVENUE SUMMARY	FY 2015 YTD	FY 2014 TOTAL
REVENUE		
Federal Funds		
FHWA-PL (Sec. 5303)	116,190.00	113,738.00
FHWA-PL	204,820.00	301,329.00
Supplemental	4,254.64	
Supplemental	54,674.35	
Carryover	162,263.83	399,173.86
	\$542,202.82	\$814,240.86
TOTAL ACCOUNT SUMMARY		
	FY 2015 YTD	FY 2014 TOTAL
Total Revenues	542,202.82	814,240.86
Total Operating Expenditures	-289,625.60	-652,060.67
	\$252,577.22	\$162,180.19

* Percentage based on UPWP Amendment 1 budget of \$626,525
 ** Adds \$167,225 from carryover, FY 2014 UPWP Amendment 1

Recapitulation FY 2015 June

	Programmed	May-15 8	Jun-15 9	Cumulative Expense	Programmed Budget Balance	%
TASK ONE						
<i>ADMINISTRATION-MANAGEMENT OBJECTIVE</i>						
1.1 PROGRAM ADMINISTRATION	\$64,000.00					
SALARIES		11,514.19	10,484.06	80,578.35		
AUDIT			11,000.00	24,000.00		
Subtotal		\$11,514.19	\$21,484.06	\$104,578.35		
1.2 OFFICE EQUIPMENT, SUPPLIES, & LEASE	\$70,000.00					
ALARM SYSTEM				554.27		
COMPUTER HARDWARE				0.00		
COMPUTER NETWORK		2,440.94	1,243.96	6,935.88		
COMPUTER SOFTWARE				0.00		
INSURANCE				2,175.83		
OFFICE EQUIPMENT		519.94	396.45	4,034.73		
OFFICE SPACE LEASE		2,989.14	2,989.14	26,902.26		
OFFICE SUPPLIES				1,473.39		
PHONE SERVICE		454.27	450.62	4,064.71		
POSTAGE FEES		5.95		162.80		
R.O. WATER TREATMENT		23.00	23.00	207.00		
SUBSCRIPTIONS				0.00		
Subtotal		\$6,433.24	\$5,456.88	\$46,510.87		
1.3 INDIRECT COSTS	\$6,000.00					
CITY OF ODESSA		500.00	500.00	4,500.00		
Subtotal		\$500.00	\$500.00	\$4,500.00		
1.4 PROFESSIONAL DEVELOPMENT	\$20,000.00					
SALARIES		584.49	1,605.62	22,943.85		
TRAVEL EXPENSES			966.84	4,806.36		
TRAVEL RETURN CREDIT				-130.04		
TRAINING/CONFERENCE FEES				75.00		
Subtotal		\$584.49	\$2,572.46	\$27,695.17		
1.5 PUBLIC PARTICIPATION PLAN & TITLE VI CIVIL RIGHTS EVALUATION	\$25,000.00					
SALARIES		404.97		6,251.19		
PUBLIC NOTIFICATIONS		663.01	109.36	2,053.00		
LOCAL MILEAGE		101.78	109.94	657.77		
PUBLIC INVOLVEMENT		26.77	133.78	943.03		
TITLE VI / LEAP				0.00		
Subtotal		\$1,196.53	\$353.08	\$9,904.99		
1.6 PERFORMANCE MEASURES	\$10,000.00					
SALARIES		1,844.70	485.85	4,643.71		
Subtotal		\$1,844.70	\$485.85	\$4,643.71		
1.7 Local and Regional Agency Interaction	\$5,000.00					
SALARIES		\$3,630.52	\$1,098.77	\$10,624.42		
Subtotal		\$3,630.52	\$1,098.77	\$10,624.42		
TASK ONE SUBTOTAL	\$200,000.00	25,703.67	31,951.10	208,457.51	-8,457.51	104.23%
TASK TWO						
<i>DATA DEVELOPMENT & MAINTENANCE</i>						
2.1 SOCIO-ECONOMIC DATA	\$30,000.00					
SALARIES		539.96	485.85	7,905.25		
2.2 TRAFFIC COUNT DATA	\$10,000.00					
SALARIES				1,291.86		
2.3 MOBILITY MANAGEMENT PROGRAM PLAN & REGIONAL COORDINATED TRANSPORTATION PLAN	\$20,000.00					
SALARIES				1,893.18		
FTA 5304 FUNDING	\$34,801.00			0.00	34,801.00	0.00%
TASK TWO SUBTOTAL	\$60,000.00	539.96	485.85	11,090.29	48,909.71	18.48%
TASK THREE						
<i>SHORT RANGE PLANNING</i>						
AMENDMENTS TO TIP & UPWP; UPWP PREP.; APL & APER; CITIZEN REQUESTS SUMMARY & ANALYSIS						
3.1	\$60,000.00					
SALARIES		3,559.53	2,741.31	23,973.41		
TASK THREE SUBTOTAL	\$60,000.00	3,559.53	2,741.31	23,973.41	36,026.59	39.96%
TASK FOUR						
<i>METROPOLITAN TRANSPORTATION PLANNING</i>						
4.1 MAINTAIN MTP & CMP	\$35,000.00					
SALARIES		2,322.96	6,602.14	45,133.57		
4.2 TRAVEL DEMAND MODEL	\$10,000.00					
SALARIES				970.82		
TASK FOUR SUBTOTAL	\$45,000.00	2,322.96	6,602.14	46,104.39	-1,104.39	102.45%
TASK FIVE						
<i>SPECIAL STUDIES</i>						
5.1 CITY CORRIDOR STUDIES	\$25,000.00					
SALARIES				0.00		
5.2 REGIONAL BIKE/PEDESTRIAN PLAN	\$25,000.00					
SALARIES				0.00		
TASK FIVE SUBTOTAL	\$50,000.00	0.00	0.00	0.00	50,000.00	0.00%
GRAND TOTALS:	\$415,000.00	\$32,126.12	\$41,780.40	\$289,625.60	\$125,374.40	69.79%

Actual Balance Funds June 2015

Federal Funding available to MPO as of:		10/2014 - 9/2015	Contract NO. 50-15XF0003		
FY 2014					
W.O.	Date Issue	Funding Source	Authorization	Expenditure	Actual Balance
1	1-Oct-13	IWA-PL (Sec. 5303)	116,190.00		
2	5-Dec-14	FHWA-PL	204,820.00		
3		Carryover	162,263.83		
4		Supplemental	4,254.64		
5		Supplemental	54,674.35		
		<i>Subtotal</i>	542,202.82		
		<i>Expenditure</i>		(289,625.60)	
		<i>Balance subtotal</i>			252,577.22
		Total			

Authorization	Expenditure	Actual Balance
542,202.82	(289,625.60)	252,577.22

Transaction Register

ID	Date Billing Complete by MOTOR	Description	Expenditure	Deposit Amount	Actual Balance
1	6-Oct-14	Work Order # One FY 2015		116,190.00	\$116,190.00
2	5-Dec-14	Work Order # Two FY 2014 (FHWA PL 112 50-72-2-14-1103-70-8)		204,820.00	\$321,010.00
3	4-Dec-14	#1 October Billing (City of Odessa)	-28,381.40		\$292,628.60
4	13-Jan-15	#2 November Billing (City of Odessa)	-26,676.97		\$265,951.63
5	9-Feb-15	#3 December Billing (City of Odessa)	-30,343.16		\$235,608.47
6	10-Mar-15	#4 January Billing (City of Odessa)	-30,445.27		\$205,163.20
7	26-Mar-15	#5 February Billing (City of Odessa)	-26,143.34		\$179,019.86
8	2-Apr-15	Work Order # Three FY 2015		162,263.83	\$341,283.69
9	7-Apr-15	Work Order # Four FY 2015		4,254.64	\$345,538.33
10	27-Apr-15	#6 March Billing (City of Odessa)	-37,911.93		\$307,626.40
11	28-May-15	#7 April Billing (City of Odessa)	-35,817.01		\$271,809.39
12	16-Jun-15	#8 May Billing (City of Odessa)	-32,126.12		\$239,683.27
13	21-Jul-15	Work Order # Five 2015		54,674.35	\$294,357.62
14	21-Jul-15	#9 June Billing (City of Odessa)	-41,780.40		\$252,577.22

Balance as of July 21 , 2015 \$252,577.22

6. Consider programming of FY 2016 and FY 2017 Proposition 1 funds

Earlier this year the Board indicated its desire to readdress and possibly reprioritize the approved project list contained in the MTP. As a result of discussions on that topic it was decided that a Visioning Workshop would be conducted and led by an outside agency – specifically Bill Frawley of TTI. That Workshop was well attended and it will be beneficial to the staff and the Board. Many topics pertaining to MOTOR planning efforts and the current MTP were discussed. We are now at a point where the Board needs to consider projects based on the estimate of Proposition 1 funding for FY 2016 and possibly FY 2017. The TxDOT estimate for FY 2016 is \$8.4M and \$8.275M for FY 2017. Staff has been advised that these funds may be combined unlike last year’s Proposition 1 fund distribution.

Policy Board action to approve projects using these funds is extremely important. Staff would like to submit the Policy Board’s desired projects to TxDOT by November. If an amendment to the MTP will be necessary because there is not a desired project on the current list, then a 30-day public comment period is needed. Staff will work with the TAC to prepare the draft amended if so directed.

7. Discuss the development of a revised Project Prioritization Process with the TAC

Part of the discussion held at the Visioning Workshop involved amending the project prioritization and ranking process. Staff began this work and plans to present suggested changes to the TAC at its next meeting. Staff believes that the Mission Statement, Vision Statement, Goals and Objectives should align with the project prioritization process and the project scoring sheet.

8. Approve an updated Mission Statement, Vision Statement, and Goals based on TAC recommendations

Staff met with the TAC to discuss draft amendments of the Mission Statement, Vision Statement and Goals. The TAC has concurred with the versions shown below. A follow up step will be to prepare draft Objectives.

Current MTP Mission Statement: “The Midland Odessa Transportation Organization Planning Organization is committed to providing leadership to the region in the planning, funding, and development of a regional multi-modal transportation system; one that promotes personal and social economic prosperity while encouraging sustainable growth and development practices to protect and preserve valuable community and natural assets.”

Draft MTP Mission Statement: Provide leadership to the region in the planning, funding, and development of a safe, efficient multimodal transportation system.

Current MTP Vision Statement: “To have an affordable system of transportation infrastructure and services that safely connects the regional community and fosters economic prosperity and quality of life.”

Draft MTP Vision Statement: “To develop a sustainable multimodal transportation system that meets the future needs of all users.”

Issue/Goals:

Sustainability/Livability

Goal 1. Improve the overall quality of life for the traveling public.

Goal 2. Incorporate multiple modes of transportation in the planning process.

Goal 3. Address transportation needs in unincorporated communities.

Safety

Goal 1. Incorporate best practices related to safety during the planning process.

Goal 2. Assist with educational efforts to bring awareness to users of the transportation system.

Cohesive/Cooperative

Goal 1: Increase collaboration with member entities to provide continuous, cooperative, and comprehensive transportation planning.

Goal 2: Increase outreach efforts to further educate the general public and Title VI-EJ communities of how the transportation planning process impacts them.

Connectivity/System Continuity

Goal 1: Connect infrastructure and services by reducing gaps and conflicts in the multimodal transportation system.

Goal 2: Ensure that freight is moved safely, efficiently, and seamlessly throughout the region.

Congestion/Mobility

Goal 1: Reduce congestion and decrease time delays on the transportation system.

Goal 2: Promote awareness of alternative transportation modes.

Efficiency/Lack of Funding

Goal 1: Identify critical system issues and areas as identified through the Congestion Management Process.

Goal 2: Identify non-traditional funding sources or apply for resources beyond what is allocated.

9. MPO staff reports

a. 60-Day Calendar

August 2015						
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
						1
2	3	4	5	6 TAC Meeting 8:30 am MOTOR Offices	7	8
9	10	11	12 RCTP Meeting 10:00 am MOTOR Offices	13	14	15
16	17 Policy Board 5:00 pm MOTOR Offices	18	19	20	21	22
23	24	25 LEAP Board Meeting 8:15 am MOTOR Offices	26	27	28	29
30	31					

September 2015

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1	2	3 TAC Meeting 8:30 am MOTOR Offices	4	5
6	7 	8	9 RCTP Meeting 10:00 am MOTOR Offices	10	11	12
13	14	15	16	17	18	19
20	21 Policy Board 5:00 pm MOTOR Offices	22 LEAP Board Meeting 8:15 am MOTOR	23	24	25	26
27	28	29	30			

b. Regionally Coordinated Transportation Planning (RCTP) Update:

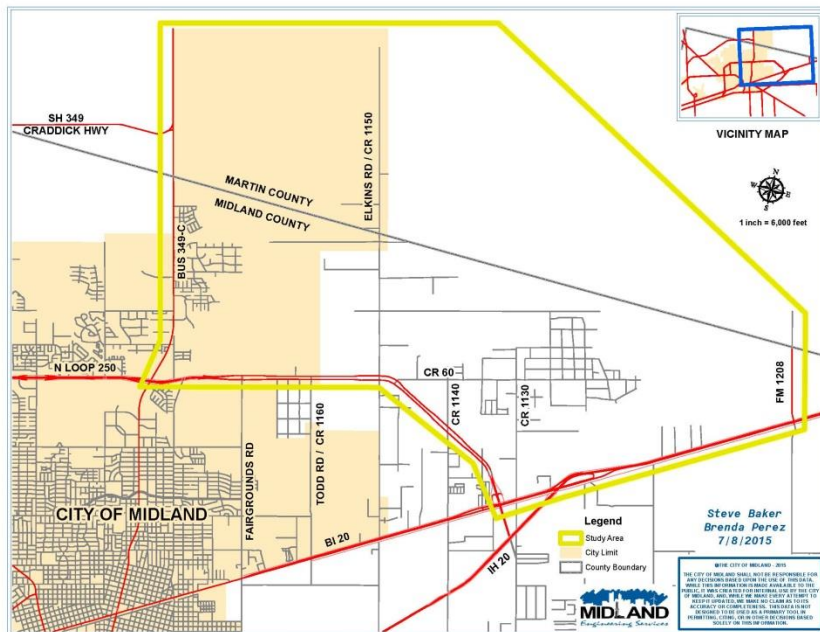
The RCTP Committee met on Wednesday, Aug. 12. The Committee approved the first two deliverables submitted to TxDOT for reimbursement: \$7,956.49 and \$4,795.98. The third deliverable will be submitted at the end of August; this will be the final billing. There were continued discussions on potential FTA Section 5310 projects, partnerships, and needs.

c. 30 Day Activity Update:

Staff attended a training workshop in Abilene which covered the requirements for local government project procedures. This training is required when federal funding in part or in whole is involved. Staff also attended the West Texas Legislative Summit update in San Angelo.

d. NE Midland Planning & Environmental Linkage Study update

Staff worked with the City of Midland to prepare a draft RFQ which is currently under review by TxDOT prior to release. This effort will result in the hiring of consultants to complete the work.



e. Staff spoke with Roger Beall, TxDOT. He is waiting for work authorization release to begin the Travel Demand Model. A kickoff meeting should occur soon. He is also interested in creating an IH 20 study work group which would consist of the TAC, staff and possibly members of the Policy Board. He intends to be in Midland in August to meet with staff and Chairman Love.

10. Agency Project Reports:

- a) TxDOT Odessa District
- b) City of Midland
- c) Midland County
- d) City of Odessa
- e) Ector County
- f) Martin County
- g) MOUTD

11. Future Meetings

Policy Board Meeting – Monday, September 21, 2015, at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, September 3, 2015, at 8:30 A.M.

RCTP Meeting – Wednesday, September 9, 2015, at 11:30 A.M.

LEAP Board Meeting – Tuesday, September 22, 2015 at 8:15 A.M.

12. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purpose of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease, or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

13. Take action concerning Executive Session Matters

14. Adjourn