



# Permian Basin MPO Metropolitan Planning Organization

## Policy Board Meeting

9601 Wright Dr., Suite 1, Midland, TX

December 21, 2015

### Minutes

#### **Policy Board Members Present**

John B. Love III	Chair, Councilman, City of Midland
David Turner	Vice-Chair, Mayor, City of Odessa
Ron Eckert	County Judge, Ector County
Bryan Cox	County Judge, Martin County
Robin Donnelly	County Commissioner, Midland County
Robert Stephens	General Manager, MOUSD

#### **Policy Board Members Absent:**

Mike McAnally	District Engineer, TxDOT Odessa District
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#### **Others in Attendance:**

Cameron Walker	Executive Director, Permian Basin MPO
Rina Bale	Mobility Manager, Permian Basin MPO
Lorraine Quimiro	Senior Transportation Planner, Permian Basin MPO
Rosie Spencer	Administrative Planning Assistant, Permian Basin MPO
Joe Clark	MPO Coordinator, TxDOT
Gary Law	Director of TP&D, TxDOT Odessa District
Chad Windham	Director of Operations, TxDOT Odessa District
Gene Powell	Public Information Officer, TxDOT Odessa District
Robert Ornelas	Transportation Engineer, TxDOT Odessa District
Jose Ortiz	Director of Engineering, City of Midland
Matt Carr	City Engineer, City of Midland
Hal Feldman	Traffic Coordinator, City of Odessa
Nannette Stephens	Director of Service Development & Outreach, MOUSD

#### **AGENDA ITEM**

##### **1. Call Meeting to Order**

The meeting of the Permian Basin MPO Policy Board was called to order at 5:04 P.M. by Policy Board Chair, John B. Love III. A quorum was present.

##### **2. Introductions and Announcements**

Rosie Spencer, new Administrative Planning Assistant with Permian Basin MPO, was introduced.

### **3. Public Comment Period**

None

### **4. Approve the Policy Board Minutes from November 16, 2015**

Robin Donnelly pointed out a typo on page 6.

A motion was made by David Turner and seconded by Robin Donnelly to accept and approve the November 16, 2015 Policy Board meeting minutes with the changes. The motion passed unanimously.

### **5. Concur with the TxDOT Odessa District proposed expenditure of Proposition 1 funds for the rehabilitation and increase of pavement structure of FM 1788 from SH 191 to BI 20.**

During discussion, Gary Law pointed out that item 7 and this item are linked together and that the Policy Board's main priority is to develop an overpass at the intersection of Loop 250 and Fairgrounds Rd. which is going to take a combination of two years of Category 2 funding allocation. The District is under a mandate that whatever Proposition 1 funds are expended, it has to meet a threshold of expenditures per year. Item 7 is proposed to be allocated to FY 2017, TxDOT staff is proposing to replace those funds with an equal amount of Proposition 1 inside the MPO to rehabilitate FM 1788.

Cameron then explained that we would combine FY 2016 and FY 2017 funds in order to construct the Fairgrounds Rd. overpass, which would leave no expenditures of Proposition 1, Category 2 in FY 2016.

John Love gave kudos to Gary Law pointing out that this is the exact working relationship the MPO and the District Office should have.

A motion was made by Robin Donnelly and seconded by Ron Eckert to accept the proposed expenditure of Proposition 1 funds for the rehabilitation and increase of pavement structure of FM 1788 from SH 191 to BI 20. The motion passed unanimously.

### **6. Approve an administrative change to the FY 2015-2018 Transportation Improvement Program (TIP) to develop the JBS south extension at FM 3503 as an "on-system" project with no change in project scope or limits.**

Cameron stated that the MPO received a letter about a year ago from the City of Odessa asking for the JBS extension at FM 3503 project to be moved into FY 2017 which is shown in the current TIP. However, there has been a desired change in the utility clearance status of a portion of JBS.

Gary Law explained that when this project was first brought up, it was to construct John Ben Sheppard from I-20 south to FM 3503. At that point in time, the majority of that road was an off-system roadway.

John Love asked what the difference was between off-system and on-system. Gary answered that when it is on-system, the burden of right-of-way acquisition and utility clearance is with

the state. If it is off-system the burden of right-of-way and utilities is on the entity (County or City) depending on where it is.

Now that the City has already constructed the majority of that roadway, the only thing left is tying it into FM 3503. The City was under the burden to acquire the right-of-way, then try to donate it to the state. Because the majority of this road is already in the state right-of-way, TxDOT staff decided to approach this as an on-system project. The MPO needs to cancel the previous agreement that had the City picking up 100% of right-of-way and utilities, and enter into a different agreement with the State picking up 90% of right-of-way and utilities.

A motion was made by David Turner and seconded by Ron Eckert to approve an administrative change to the FY 2015-2018 Transportation Improvement Program (TIP) to develop the JBS south extension at FM 3503 as an “on-system” project with no change in project scope or limits. The motion passed unanimously.

**7. Approve combining FY 2016 Category 2 funds with FY 2017 Category 2 funds in FY 2017 for the construction of a new interchange at LP 250 and Fairgrounds Rd.**

This item was linked to item 5 and considered before item 6. Robin Donnelly asked how something that is decided today is put into the UTP in 2017. Gary Law answered that we take the minutes from this meeting to advise the Transportation Planning and Programming group. This group has already been working on this and was just waiting on final approval with the Policy Board. There will then be an amendment they will adopt in the UTP in February.

A motion was made by Robin Donnelly and seconded by Bryan Cox to approve combining FY 2016 Category 2 funds with FY 2017 Category 2 funds in FY 2017 for the construction of a new interchange at LP 250 and Fairgrounds Rd. The motion passed unanimously.

**8. Discuss draft Strategies developed by staff and the Technical Advisory Committee.**

The MPO has an approved mission statement, vision statement, and goals and objectives. This agenda item is to present draft strategies to the Policy Board. Staff provided the list of strategies for the Board to look over and to bring any thoughts or suggestions up at the January board meeting. Staff intends to insert them into our website. Discussion ensued on how data is collected for National Environmental Policy Act (NEPA).

Ron Eckert commented that we should look for ways to include the Oil and Gas community, specifically with respect to the safety initiative. Suggested bringing together a safety committee. Cameron mentioned that the MPO is part of the Permian Basin Safety Coalition, and that we can pass along any information to the Board of any feedback. He also stated that the Policy Board would be informed of future Safety Coalition meetings.

**9. Approve a proposed administrative modification to the MTP involving the addition of generalized project descriptions, correction of two project descriptions and one project location.**

Staff would like to add eight project definitions into the MTP document as educational tools or the MPO and the public. In addition, staff is requesting Board approval of an administrative modification to amend two project description and one erroneous location. One is a proposed project in Midland County at I-20 and Midkiff. The proposal is to reconstruct the interchange, not to reconfigure it. Another project, I-20 at Lamesa Rd. is also a reconstruction. A project location needs to change from Ector to Midland County.

A motion was made by Robin Donnelly and seconded by David Turner to approve a proposed administrative modification to the MTP involving the addition of generalized project descriptions, correction of two project descriptions and one project location. The motion passed unanimously.

**10. MPO Staff Reports:**

**a. 120-Day Calendar:**

Staff included a 120-day event calendar to inform the Policy Board of upcoming meetings, hearings, and special events.

Staff informed the Policy Board of the preparation of the Federal Certification Review, the due date is the week of the 25<sup>th</sup> of January, which is a month before their visit. John Love suggested the MPO sign up for a gmail account, which will then give them a You Tube account and a calendar that they can share with other members that will update their phones as soon as they input new dates.

**b. Regionally Coordinated Transportation Planning (RCTP) Update:**

Rina mentioned that last month's meeting was postponed because of Veteran's Day, so they met on the 18<sup>th</sup> then on the 9<sup>th</sup> of December. They continued talks on Transportation Resource Inventory, the report is due to TxDOT in February and will go into the Regionally Coordinated Transportation Plan update in 2017. The application period for 5310 funding has opened, which is enhanced mobility for senior citizens and persons with disabilities. There will be two public meetings, the first is January 7<sup>th</sup> at the Kingsway Mall Senior Center in Midland, and the other is January 12<sup>th</sup> at the Southside Senior Center in Odessa. TxDOT is helping advertise for the events. Rina explained the applicants for this funding do a presentation to let RCTP know what their projects are, then people from the committee score those projects and give their opinions to TxDOT Austin for consideration. The committee voted on the 3 individuals who will be doing the scoring.

### **c. 30 Day Activity Update and Social Media Update:**

Cameron attended the TEMPO meeting on the 14<sup>th</sup> and 15<sup>th</sup> of this month, he mentioned the topics geared around the effects of House Bill 20 on MPOs and what the outcomes might be for Proposition 7. John Love asked for a reminder on what House Bill 20 is, Cameron answered it is a requirement that the state (TxDOT) have a 10-year plan and that recipients of funding also have a 10-year strategic plan. When this mandate would come down is not completely known.

The Media Day went successfully and the MPO had a good turnout. CBS7 came by the following day for an interview and Lorraine will be interviewing with a radio station as a result as well. John Love mentioned that the comments on CBS7's story were all over the place and that staff will have to do some social media education.

Lorraine mentioned the MPO had 45 likes on Facebook, just in this last week. Weekly total reach of 470 and 23 people were engaged. Twitter followers is still at 10.

### **d. Travel Demand Model Development**

Lorraine mentioned that staff met with the consultants and there were a couple of items that were decided on such as keeping the area of the Travel Demand Model Development to the MPO Boundary, base year will be 2012, and a forecasted year of 2040. Staff also talked about the Delphi committee and are hoping to have that meeting location set up by the end of January or early February.

### **e. I-20 Permian Basin Corridor Study**

Cameron stated an email was sent inviting the TAC to a meeting on the 8<sup>th</sup> of January. The consultants will be here and want to talk with TAC and staff to set up arrangements for another meeting on the 21<sup>st</sup> with the four or five I-20 "experts". Staff is still in the process of finding these people. Cameron reminds TAC members to please be here or call into the conference call Friday, January 8<sup>th</sup>.

## **11. Agency Project Reports**

**TxDOT-Odessa District – Gary Law** – On January 12<sup>th</sup> they will be having a public meeting for the improvements they are proposing on Loop 338 and Trunk St. There is a local government procedures class on the 2<sup>nd</sup> and 3<sup>rd</sup> of February at the District Office. The Permian Basin Road Safety Coalition will meet on the February 25, June 9, and October 13. State Hwy 191 ramp reversals will begin either the 5<sup>th</sup> or 6<sup>th</sup> of January.

Gene Powell adds that the patches are done on Loop 250 at Garfield St. but the job is suspended until the spring when it gets warm enough to do the overlay. Putting signals along 1788 on each side of BI 20, Younger Rd. and CR 127, the project is underway now and scheduled for completion in late February/early March. The ramp project at Loop 250 and I 20 is clearing out to allow full traffic to flow, they will return after the New Year to continue.

**City of Midland – Jose Ortiz** – They have utility extensions finalized off Fairgrounds Rd. and a final piece of right-of-way has been acquired. Council approved the AFA and they will be working with the state to get that project going in 2017. Matt Carr stated that they got the consultants in for the Northeast Midland Feasibility Study. They are trying to coordinate times with Martin County. He mentioned that they want to move forward with a recommendation to Council with Freese and Nichols. Commissioner Donnelly reached out to the city about paving the roads at Midland Dr. by the Jenna Welch Nature Center and Warehouse Rd. off I 20. There is a lot of industrial traffic and heavy loads so they are putting in thicker paving sections. Jose thanked Commissioner Donnelly for providing County support and leadership.

**City of Odessa – Hal Feldman** – Rob with EZ Rider has provided bus stop information for University Blvd. Kimley Horn has finished their preliminary designs, and they will take them to Council for approval next month for a final design.

**Ector County– Ron Eckert** – Trunk St. and Loop 338 are going through issues with the pavement, they are investigating and progress is being made.

**Martin County – Bryan Cox** – Suspended the projects using the TIF grant because of the cold weather.

**MOULD – Rob Stephens** – He will be fully staffed in operations, as of January 2<sup>nd</sup> he will have everyone they budgeted for in operations. He has been working with Odessa and he tries to work with people and their projects to add the transit planning. They are trying to pick an architect/engineer to take them through the next five years of planning. They are looking at a couple of transfer centers, the connecting route needs some support in infrastructure between Midland and Odessa. They have some experienced architects to try to pick the best fit to take them to the next level.

## **12. Future Meetings**

Policy Board Meeting – Monday, January 18, 2016, at 5:00 P.M.

Technical Advisory Committee Meeting – Thursday, January 7, 2016, at 8:30 A.M.

Technical Advisory Committee Call – Friday, January 8, 2016 at 9:00 A.M. (I 20 Corridor)

Technical Advisory Committee Meeting – Friday, January 21, 2016 (I 20 Corridor)

RCTP Meeting – Wednesday, January 13, 2016, at 11:30 A.M.

LEAP Board Meeting – Tuesday, January 26, 2015 at 8:15 A.M.

## **13. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:**

Texas Government Code Section 551.071 for the purposes of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

**14. Take Action Concerning Executive Session Matters**

None

**15. Adjourn**

A motion was made by Robin Donnelly and seconded by David Turner to adjourn the meeting at 6:51 P.M. The motion passed unanimously.