



Policy Board Meeting

Midland Centennial Library, 2503 W Loop 250 N, Midland, TX

May 16, 2016

Minutes

Policy Board Members Present

John B. Love III	Chair, Councilman, City of Midland
Ron Eckert	County Judge, Ector County
Robin Donnelly	County Commissioner, Midland County
Mike McAnally	District Engineer, TxDOT Odessa District
Bryan Cox	County Judge, Martin County
David Turner	Vice-Chair, Mayor, City of Odessa
Robert Stephens	General Manager, MOUTD

Policy Board Members Absent:

None

Others in Attendance:

Cameron Walker	Executive Director, Permian Basin MPO
Lorraine Quimiro	Senior Transportation Planner, Permian Basin MPO
Rina Bale	Mobility Manager, Permian Basin MPO
Rosie Spencer	Administrative Planning Assistant, Permian Basin MPO
Joe Clark	MPO Coordinator, TxDOT
Travis Milner	MPO Coordinator, TxDOT
Hal Feldman	Traffic Coordinator, City of Odessa
David Peck	Project Manager, Ector County
Jose Ortiz	Engineering Services Director, City of Midland
Gene Powell	Public Information Officer, TxDOT Odessa District
Matt Carr	City Engineer, City of Midland
Gary Law	Director of TP&D, TxDOT Odessa District
Robert Ornelas	Transportation Engineer, TxDOT Odessa District
Chad Windham	Director of Operations, TxDOT Odessa District
Chuck Harrington	Director of Development Services, City of Midland
Trevor Hawes	Midland Reporter-Telegram

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 3:01 p.m. by Policy Board Chair, John B. Love III. A quorum was present.

2. Introductions and Announcements

Trevor Hawes from the MRT introduced himself to the Board.

3. Public Comment Period

None

4. Approve the Policy Board Minutes from April 18, 2016

A motion was made by David Turner and seconded by Robin Donnelly to accept and approve the April 18, 2016 Policy Board meeting minutes. The motion passed unanimously.

5. Approve the March 2016 billing statement

Staff completed and submitted the March billing to TxDOT. March is the sixth billing for fiscal year 2016 during the month of March, Permian Basin MPO expended \$36,662.38 which brings the percentage of expenditures to 45.07%. The actual balance of funds is \$229,944.64. Also included in the TxDOT submittal are the invoice and purchase order for the first charge from AirSage for \$11,000 from our SPR Funds. Staff pointed out that March billing includes two months' worth of invoices from NTS Communications and the Midland International Airport for rent, meaning April's billing should be a lower amount.

A motion was made by David Turner and seconded by Bryan Cox to approve the March 2016 billing. The motion passed unanimously.

6. Approve the Interlocal Agreement with the City of Midland for the Northeast Corridor Feasibility Study

The MPO and the City of Midland staff have prepared an Interlocal Agreement which contains the duties and fiscal responsibilities of the two parties regarding the Northeast Corridor Feasibility Study. The City of Midland has contracted with Freese and Nichols, Inc. in the amount of \$200,227. The MPO share is \$50,000 which is already in the FY 2016 Unified Planning Work Program. There is a potential amendment to the highlighted section on the third page that was distributed to the Board, the City of Midland has reviewed the amendment and has agreed to it.

A motion was made by Robin Donnelly and seconded by Bryan Cox to approve the Interlocal Agreement with the City of Midland. The motion passed unanimously.

7. MPO Staff Reports:

a. 120-Day Calendar: The first public meeting for the Northeast Feasibility Study is on the 24th of May at the Hispanic Cultural Center at 5:30 pm. Permian Road Safety Forum is at 9:00 am on June 9th at the Horseshoe Arena, Cameron encouraged the Board to attend because they go over safety in the entire Permian Basin region. People are able to register by clicking on the flyer located on the main page of the MPO's website. TxDOT is holding an Energy Sector Workshop on June 8th from 9-11 am. The location has not been finalized. TxDOT Planning Conference in Houston June 15-17. The MPO is hosting the FHWA Livability Workshop at the Atmos Building on August 31st. Anyone who would like to attend can RSVP by visiting the MPO's website and click on the link.

b. Regionally Coordinated Transportation Planning (RCTP) Update: July's meeting date should change to the week before or the week after, the committee will decide at the next meeting. May's meeting was held on the 11th with about 22 attendees. Comprehensive Needs Assessment will be complete in August; this goes along with the newly formed Citizen Advisory Committee, who's first meeting was held on April 25th. Citizens were able to come in and express their needs and concerns when it comes to transportation. Another Citizen Advisory Meeting and some public meetings will be done, information from these meetings will be analyzed and prioritized into the Comprehensive Needs Assessment. It will go along with the Transportation Resource Inventory in to the Regional Plan which is due to TxDOT in February of 2017. 5304 funding is now requiring applications through eGrants so Rina attended a training for it in Lubbock in late April and on the way back stopped in Lamesa at West Texas Opportunities to help celebrate their 50th Anniversary.

c. 30 Day Activity Update and Social Media Update: Cameron reminded the Board that the reason the meeting was being held at a different location and time to attract more of the public. The next meeting will be somewhere in Odessa in September. Lorraine has continued to attend the Permian Bicycle Association Meetings, their meetings are on the same day as the Policy Board meetings and begin at 7:00 pm. A TIP Public meeting was held on April 25th, staff attended the State of the City Address for Odessa and the "Click-it or Ticket" media event for TxDOT at the Petroleum Museum. Lorraine and Cameron both attended the Permian Road Safety Coalition Meeting that was held on the 20th of April. Staff has prepared a traffic count map to give a visualization to the TAC and Policy Board members of what's happening in the MAB boundary. The map presented at tonight's meeting is of Loop 338 in Odessa and indicates five years' worth of traffic counts. Judge Eckert asked how the counts are calculated, TxDOT answered that some locations have a system in place that can count, and others have to be done manually. City roads are done every five years and state roads are done once a year. It takes about 14 months for the data to be released because the counts are still needing to be categorized, so they are not an actual count. Joe Clark mentioned that the division he works out of are the ones responsible for these counts and he could possibly get someone to come out and give a brief presentation on how the counts are calculated. John Love mentioned to everyone to "like" the MPO's Facebook page and to invite their friends to "like" it as well. The MPO has seen

benefit from reaching out to other organizations who are active on social media, they will share the MPO's posts and that reaches more people who are not already following the page.

d. Travel Demand Model Development: Staff continues to work with the consultants and all the questionnaires for the Delphi Panel have been complete. Consultants are now waiting on the information from a company called AirSage the MPO has contracted to provide additional data along the I-20 corridor. That is what the \$11,000 from the SPR funds is going towards. Once the product is delivered and provided to the consultants, the second half of \$22,000 will be paid.

e. I-20 Permian Basin Corridor Study: Second stakeholder meeting was held on April 14th, from 10:30 am until about 2:30 pm. The consultant team is expected back on the 25th of May to meet with MPO staff. John encouraged the Policy Board members to attend the next public meetings.

f. FHWA Livability Workshop: This was mentioned earlier in the meeting. Lorraine reminded everyone to register through the MPO's website.

8. Agency Project Reports

TxDOT-Odessa District – Gene: 385 will go down to one lane south of Odessa at FM 1787 to install a traffic signal on Wednesday. On Thursday traffic signals at either side of BI-20 and 1788 will go into operation Thursday. There is a public meeting from 5-7 pm on June 2nd at the Sibley Nature Center for the overpass project at Loop 250 and Fairgrounds Rd. **Mike:** 191 ramp reversals will begin construction first week of June. Work on 1788 north of 191 continues, they want to complete the intersection before heading south. The rehab to make a five lane section on 1788 from 191 to BI-20 was delayed to a November or December letting. Loop 250 & I-20 interchange on the west side of Midland will probably be complete by the end of this month, some of the ramps are already open. Loop 338 & I-20 east side of Odessa is ongoing, the next one to begin construction is West County Road and I-20 which will close a lot of stuff. In July, barricades will go up at 1788 & I-20. **Chad:** Waiting on better weather for sealcoating on southbound lanes of Loop 338.

City of Midland – Jose: Interviews with various city and county officials for the Northeast Feasibility Study were held on May 9th and 10th. May 24th is the first public meeting at 5:30 pm at the Hispanic Cultural Center. A pre-planning scope is being prepared for Loop 250 and SH 191 to get some data collected to look at some options.

Midland County – Robin: Project at CR 1130 & FM 307 is completed. County Paving Project is in its third phase, pavement is going down at Midland Dr., Warehouse Rd., and Stokes. CR 122, & CR 1295, CR 1296, and CR 1297 near Odessa is next.

City of Odessa – Hal: Rejuvenation Project should be done at the end of this month. Trying to find out when the Sealcoat Project can kick off. 87th street will hopefully go out to bid next month. Atmos Energy is going to be lowering the gas line at 3rd street Reconstruction Project. University consultants are working on the final design and they should begin Right-of-Way acquisition.

Ector County – David: CERTZ Project continues; utilities have been moved with Oncor’s help so there will be traffic signals soon. Hoping to do some sealcoating this summer.

Martin County – Bryan: Continuing with the CETRZ funded project; a third of it is finished with a second course of sealcoat. Still have about 60 miles left.

MOULD – Rob: Still working on the expansion of the maintenance facility at the airport complex. A Needs Assessment was done and they met with the City of Midland staff to go through some plans. Rob thanked TxDOT for the light at 1788 & Younger Rd. but he believes Pilot Rd. will have increased traffic due to it.

9. Future Meetings

Policy Board Meeting – Monday, June 20, 2016 at 5:00 pm

Technical Advisory Committee Meeting – Thursday, June 2, 2016 at 8:00 am

RCTP Meeting – Wednesday, June 8, 2016 at 11:30 am

LEAP Rural Rail District Meeting – Tuesday, May 24, 2016 at 8:15 am

10. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purposes of consulting with the Board’s attorney;
Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property;
Texas Government Code Section 551.074 to discuss personnel matters.

11. Take Action Concerning Executive Session Matters

None

12. Adjourn

A motion was made by Ron Eckert and seconded by David Turner to adjourn the meeting at 4:00 p.m. The motion passed unanimously.