



Policy Board Meeting

9601 Wright Dr., Suite 1, Midland, TX

March 21, 2016

Minutes

Policy Board Members Present

John B. Love III	Chair, Councilman, City of Midland
David Turner	Vice-Chair, Mayor, City of Odessa
Ron Eckert	County Judge, Ector County
Robin Donnelly	County Commissioner, Midland County
Robert Stephens	General Manager, MOUTD
Mike McAnally	District Engineer, TxDOT Odessa District

Policy Board Members Absent:

Bryan Cox	County Judge, Martin County
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Others in Attendance:

Cameron Walker	Executive Director, Permian Basin MPO
Lorraine Quimiro	Senior Transportation Planner, Permian Basin MPO
Rina Bale	Mobility Manager, Permian Basin MPO
Rosie Spencer	Administrative Planning Assistant, Permian Basin MPO
Joe Clark	MPO Coordinator, TxDOT
Travis Milner	MPO Coordinator, TxDOT
Hal Feldman	Traffic Coordinator, City of Odessa
Chuck Harrington	Director of Development Services, City of Midland
David Peck	Project Manager, Ector County
Muslim Hassan	Transportation Engineer, TxDOT Odessa District
Jane Jiang	Engineer Specialist, TxDOT Odessa District
Randy Brinlee	Director of Planning, City of Odessa
Tim Danielson	Midland Development Corporation

AGENDA ITEM

1. Call Meeting to Order

The meeting of the Permian Basin MPO Policy Board was called to order at 5:08 p.m. by Policy Board Chair, John B. Love III. A quorum was present.

2. Introductions and Announcements

Chuck Harrington, Jane Jiang, Muslim Hassan, and Tim Danielson introduced themselves.

3. Public Comment Period

None

4. Approve the Policy Board Minutes from February 23, 2016

A motion was made by David Turner and seconded by Robin Donnelly to accept and approve the February 23, 2016 Policy Board meeting minutes. The motion passed unanimously.

5. Approve the January 2016 billing statement

This is the fourth billing month for fiscal year 2016. The MPO has expended \$31,552.49 bringing the percentage of expenditures to 29.39%. Actual balance of funds is \$18,255.52. A new work order was received after January's billing was done, so the balance will go up significantly in the next billing. Also, since Rosie has been hired on with the City of Odessa and is no longer with the temp agency, money spent for their services will cease. Robin Donnelly pointed out the year at the bottom of the Actual Funds page should be 2016, not 2015.

A motion was made by Robin Donnelly and seconded by David Turner to approve the January 2016 billing with the change. The motion passed unanimously.

6. Presentation on the Federal Uniform Act by FHWA

Chryis Currier, Regional Specialist with FHWA, presented a webinar to the board on the Federal Uniform Act as it applies to acquiring real property for transportation projects.

7. Discuss FY 2017-2020 TIP Schedule

MPO staff has been working with the TAC to make up a TIP schedule and would like to discuss it with the Board. The TIP must be submitted to TxDOT Austin by June 24th. Between now and then there is a required 30-day comment period. The next TAC meeting is on April 7th where recommendations on what should be included will take place. The JBS Parkway extension and use of Prop 1 funds to complete the Fairgrounds Rd. overpass are two projects that will be included in the draft. There was discussion on having local regionally significant projects coming from either Odessa or Midland. Those would be inserted only for informational purposes. Staff is scheduled to meet with TxDOT on Thursday for further discussion on that. After meeting with the Board on April 18th and reviewing information from the TAC, the public comment period should open on about the 21st. TAC will discuss any public comments on June 2nd and an approval from the Board will be requested on June 20th. Any scheduling issues with any of those dates should be addressed now, especially for the April 18th meeting since the deadline for the TIP to be submitted is not flexible and the 30-day comment

period would have to begin soon after that meeting. At the May meeting the Board should be able to get a June meeting date confirmed.

Mike McAnally stated this TIP approval will not include funding from Prop 7 or FAST Act, so there will probably need to be a TIP revision in the Fall.

8. Conduct MPO Policy Board Election of Officers

Robin Donnelly nominated John Love for Chair and David Turner for Vice-Chair. There were no other nominations. The vote passed unanimously.

9. MPO Staff Reports:

a. 120-Day Calendar: Cameron will be at the Ports to Plains Conference on March 30-31, he will send the agenda to Board members so they can sign up. He will also be at the National APA Planning Conference the first week of April but will be back for the TAC meeting on the 7th. The next I-20 Corridor Study stakeholder meeting is on the 14th of April. Future meeting dates for RCTP, Military Coalition, LEAP, and Policy Board were stated. TxDOT Planning Conference is June 15-17th if anyone is interested.

b. Regionally Coordinated Transportation Planning (RCTP) Update: Met on March 9th, had about 24 people in attendance. The 5310 grant applicants gave their presentations before the committee and scoring team. There were three projects submitted, one from West Texas Opportunities and the other from EZ Rider. They will be scored next week. Today was the deadline for submittal. Transportation Resource Inventory and Emergency Management Planning is still being discussed. Dale Little, the Emergency Management Coordinator in Midland will be giving an informative presentation about what he does at next month's meeting.

c. 30 Day Activity Update and Social Media Update: The Federal Certification Review was February 23-24. FHWA and FTA shared that the Board members interviewed want to see more training opportunities, and they let staff know there will be some chances for that in months to come. MPO staff had a successful visit with them and want to thank Rob Stephens again for accommodating the Board meeting at the EZ Rider Administration building. FHWA will be sending their formal comments to us in a letter in a few weeks. MPO staff thanked Joe and Travis for being in attendance during and stated that Bill Frawley was also here. Cameron also thanked Mike for letting TxDOT staff participate and attend the discussions. The Livability Conference will be taking place on August 31st at the Atmos conference center. Cameron and Lorraine attended the Permian Road Safety Coalition Forum which was on the 25th, they will make sure the Board has notifications on future meetings in case they would like to attend.

d. Travel Demand Model Development: First meeting was held at the Region 18 building. Staff had a meeting via telephone with the consultants to go over items and the second meeting date has not been finalized. The process to buy the data that the MPO received the supplemental funding for has begun with the City of Odessa and a company called AirSage. It should be a quick process to be able to purchase and deliver the data to the consultants. John Love asked if there was enough participation on the follow up emails, and the final number was around 32. The second exercise is open now.

e. I-20 Permian Basin Corridor Study: Discussed previously, it will be from 10:30 a.m. until 2:30 p.m. with a working lunch on April 14, 2016. Reminders will be sent out to the participants.

f. Additional Funding Research: Staff has put together information on new grant opportunities. Announcements were made that there are opportunities to apply for TIGER and FASTLANE Grants. The TIGER Grant has been around for about eight years now and if an application was made, there needs to be verification that funding would be in place that would then be reimbursed. For the FASTLANE Grant, the MPO is not able to apply directly because census population must exceed 200,000 people, but any of the MPO's partner agencies can. This is not a reimbursement program, and is for freight and highway projects. The MPO believes the FASTLANE Grant would be the best option, they are both due in April and that is a short time to get something together. \$5 million is the minimum amount and any project coming out of this area would be considered small. Joint applications are allowed, if both cities would like to work together to put an application in. Robin Donnelly suggested applying to TIGER with the JBS extension project which would take a project out of the TIP. The Board suggested both cities use their staff and work with the MPO to apply for both so they could at least get a feel for the process and be ready for next year. John Love also suggested putting grant deadlines on a calendar so the Board and staff know when these are coming up.

10. Agency Project Reports

TxDOT-Odessa District – Mike McAnally – Robin Donnelly stated that the Project Tracker on the TxDOT website is not working, he was wanting to see the Loop 338 and Hwy 385 overpass. Mike answered that project has not yet started and that the Lubbock District will be doing both interchanges. Travis said that TxDOT recently transitioned to a new system and they may be having issues.

City of Midland – Absent

Midland County – Robin Donnelly – Continuing paving project, they are at Midland Dr. and Warehouse Rd. right now. TxDOT is about to pour their footings on 307 and FM CR 1130.

City of Odessa – Hal Feldman – Continuing with University, they are trying to wrap up a final design and right-of-ways to begin construction in April of 2017.

Ector County – David Peck – Working on CERTZ project, Trunk St. is repaved. The roads that had pavement now have fresh pavement and are demoing the ones that haven't been touched and will pave those. Other projects will start when the weather permits.

Martin County – Absent

MOULD – Rob Stephens – Working on their first task order with the architects out of Fort Worth to get their maintenance addition finished up. Hopefully start design work in a few weeks.

Travis stated that they are waiting on a final invoice from an MPO in the state to determine carryover amounts for FY 2015, they will then be able to determine who is eligible for FY 2017 supplemental SPR Funds and the amount. It should be about four to six weeks.

11. Future Meetings

Policy Board Meeting – Monday, March 21, 2016 at 5:00 pm.

Technical Advisory Committee Meeting – Thursday, March 3, 2016 at 8:30 am.

RCTP Meeting – Wednesday, March 15, 2016 at 11:30 am.

LEAP Rural Rail District Meeting – Tuesday, February 23, 2016 at 8:15 am.

12. Conduct Executive Session concerning any and all subjects and for any and all purposes permitted by Chapter 551 of the Texas Government code, including, but not limited to:

Texas Government Code Section 551.071 for the purposes of consulting with the Board's attorney; Texas Government Code Section 551.072 to deliberate the purchase, lease or value of real property; Texas Government Code Section 551.074 to discuss personnel matters.

13. Take Action Concerning Executive Session Matters

None

14. Adjourn

A motion was made by David Turner and seconded by Robin Donnelly to adjourn the meeting at 6:40 p.m. The motion passed unanimously.